



Assistant Manager

Description

Humphry Inn & Suites is looking for an Assistant Manager (NOC 60031) to join our team in Winnipeg, Manitoba.

Job Title: Assistant Manager

Job Type: Full-Time, Permanent

Work Location: 260 Main Street, Winnipeg, Manitoba, R3C 1A9

Wage: \$37.50/hour

Working Hours: 35 hours per week

Start Date: As Soon As Possible

Language: English

Vacancy: 1

Duties

- Develop and implement policies and procedures for daily operations
- Recruit and hire staff
- Supervise staff
- Negotiate with suppliers for the provision of materials and supplies
- Negotiate with clients for the use of facilities

Closing Date

December 31, 2026

Categories

Management

Employer

Theo C Limited -
Humphry Inn & Suites

Location

Downtown

Address

260 Main Street
Winnipeg, R3C 1A9

Job Type

Permanent

Education Level

College

Wage

\$37.50 - \$37.50

- Prepare budgets and monitor revenues and expenses
- Prepare marketing plans
- Address customers' complaints or concerns

Qualification

- College diploma is required.
- 2 years experience

Email

admin@humphryinn.com