



## Retail store supervisor

### Description

Retail store supervisor:  
Oversees daily operations, staff performance and customer satisfaction.

### Duties

Responsibilities / Tasks:  
-Supervise staff (apprentices, stages hands, design team, etc.)  
-Hire and train or arrange for training of staff  
-Authorize payments by cheque  
-Order merchandise  
-Authorize return of merchandise  
-Establish work schedules  
-Sell merchandise  
-Prepare reports on sales volumes, merchandising and personnel matters  
-Resolve issues that may arise, including customer requests, complaints and supplyshortages  
-Organize and maintain inventory

Supervision: 3-4 people

Additional information:  
-Work conditions and physical capabilities  
-Attention to detail  
-Combination of sitting, standing, walking

Timings: Evening, Morning, Day, Weekend

### Qualification

Languages: English  
Education: Secondary (high) school graduation

### Closing Date

April 30, 2026

### Categories

Management

### Employer

2582682 Ontario Corporation

### Location

Rural

### Address

150 MAIN ST N Morris,  
R0G 1K0

### Job Type

Full-time

### Education Level

High School

### Wage

\$20.50 - \$20.50

certificate

Experience: 1 to less than 7 months

Work condition: On site: Work must be completed at the physical location.

## **Email**

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## **Phone**

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