



Operational Services Representative

Description

Operational Service Representative

Location: Neepawa

Why join our team?

HyLife is a global leader in food processing with a vision to be the best premium pork company in the world. Our mission is to take care of our employees, our customers, our animals, our communities, and our company.

We are looking for passionate individuals who share our values and are eager to contribute to our success. As **Operational Service Representative**, you will play a key role in driving our mission forward while building a rewarding career.

What we can offer you:

- **Competitive Wage**
- **Vacation entitlement in the first year**
- **Comprehensive benefits package - dental, vision, extended health, and more**
- **Secure, stable, and permanent full-time employment**
- **Employee Referral program - Minimum of \$500!**
- **Free Parking**
- **Company events**
- **And more!!!!**

Closing Date

January 21, 2026

Categories

Rural Opportunities

Employer

HyLife Foods LP

Location

Rural

Address

623 Main St E
Neepawa, R0J1H0

Job Type

Full-time

Education Level

High School

Duties

Your days will include:

- Building and maintaining strong relationships with internal teams and external customers
- Acting as a liaison between Sales and Operations to support issue resolution
- Collaborating with Production teams on the floor to support corrective action implementation
- Participating in or leading meetings related to customer complaints and feedback
- Supporting special projects tied to customer requirements and service improvements
- Ensuring timely completion and documentation of service failure reports
- Assisting Customer Service Representatives during customer visits as required
- Supporting additional tasks and initiatives as assigned

Qualification

To succeed in this role, you must possess:

- Diploma in Business, Office Administration, or a related field
- 5 years of experience in customer service (complaints handling experience is an asset)
- Strong understanding of customer service principles and customer satisfaction metrics
- Above-average software and computer skills
- Excellent verbal and written communication abilities
- Strong attention to detail and time management skills
- A collaborative mindset with a proactive, solution-oriented approach
- Willingness to lead discussions, share insights, and provide direction when needed