



Environmental Summer Program Assistant

Description

MANITOBA MÉTIS FEDERATION

ENVIRONMENTAL SUMMER PROGRAM ASSISTANT

March 13, 2025

Posting #24-07-008

The Manitoba Métis Federation (MMF) is the democratically elected National Government of the Red River Métis, also known as the Manitoba Métis. The Red River Métis are a distinct Indigenous Nation and People, and Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one summer term Environmental Summer Program Assistant** position within our **Energy, Infrastructure & Resource Management Department** located in **Winnipeg, MB**. Reporting to the Program Lead, the Program Assistant will assist with the preparation and implementation of summer programs for the Red River Métis Environmental Leaders of Tomorrow (MELT) Program. MELT is a program that offers land-based education opportunities with a focus on climate education and climate action for Red River Métis youth, kindergarten to grade 12. The Program Assistant will attend summer camps and assist in ensuring the summer camps operate successfully.

Closing Date

May 12, 2025

Categories

Natural Resources, Agriculture and Production

Employer

Manitoba Metis Federation

Location

Downtown

Address

200 Main Street
Winnipeg, R3C 1A8

Job Type

Temporary

Education Level

High School

Wage

\$17.00 - \$18.00

Email

jobs@mmf.mb.ca

Phone

(204) 586-8474

Duties

Job Duties/Competencies:

- Travel to camps and events throughout the summer as required;
- Assist with management and undertaking of camps and events;
- Maintain a positive attitude and relationship with youth participants during camps;
- Ensure all equipment is clean, organized and in good working order;
- Assist in inventory, winterization and storage of summer equipment and supplies.

Qualification

Skills and Qualifications:

- Current enrollment in post-secondary education in fields such as Environmental Studies, Natural Resources, Geography, Natural Sciences, Indigenous Studies, and Project Management is an asset;
- First Aid and CPR Training is an asset, but can be provided;
- Wilderness First Aid is an asset, but can be provided;
- Proficient in Microsoft Office;
- Excellent verbal and written communication skills in English (additional language proficiency would be considered an asset);
- Experience with land-based education is an asset;
- Experience working with youth in open, outdoor environments is an asset;
- Understanding of climate change and general information regarding Manitoba ecosystems, and interest in environmental education;
- Clear Child Abuse Registry Check;
- Knowledge of Red River Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.