



Purchasing supervisor (NOC 12102)

Description

Job Description & Requirements

Languages

English

Education

- Bachelor's degree
- or equivalent experience

Experience

3 years to less than 5 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Purchase general and specialized equipment, materials or business services
- Assess requirements of an establishment to develop specifications for equipment, materials and supplies to be purchased
- Develop specifications for equipment, materials and supplies to be purchased
- Negotiate offers from suppliers
- Consult with suppliers
- Hire, train and supervise staff
- Review quotations
- Determine contract terms and conditions

Closing Date

February 13, 2025

Categories

Business, Finance and Administration

Employer

Employer detailsA+ Value Cabinetry & Countertops (10099669 MANITOBA LTD)

Location

St. James-Assiniboia

Address

346 Saulteaux CRES Winnipeg, R3J 3C7

Job Type

Full-time

Education Level

Bachelor

Email

- Award contracts to appropriate parties
- Establish delivery schedules
- Monitor progress of delivery schedules
- Contact clients and suppliers to resolve problems
- Plan, organize and oversee operational logistics of the organization
- Provide customer service

Additional information

Security and safety

- Criminal record check

management@valuecabinetry.ca