



# Housekeepers

## Description

Papertown is seeking Housekeepers to support the growing business demand. We have immediate openings for team-oriented individuals.

**Job Title:** Housekeepers

**NOC:** 65310

**Vacancies:** 3

**Wage:** \$17.60-\$18.50

**Location(s) of work:** 34 Walleye Lane, Pine Falls, MB R0E 1M0

**Language of work:** English

**Terms of Employment:** Full-time; permanent position; working hours: 35-40 hours per week

**Education:** No requirements

**Experience:** On-job-training will be provided

### Shifts:

- Day/Evening/Night shifts
- Monday to Friday
- Weekends

### Work setting:

- Remote location
- Rural area
- Willing to relocate

## Closing Date

June 30, 2025

## Categories

Services

## Employer

Papertown Holdings Limited

## Location

Rural

## Address

34 Walleye Lane Pine Falls, R0E 1M0

## Job Type

Full-time

## Education Level

Other

## Wage

\$17.60 - \$18.50

## **Work Conditions and Physical Capabilities**

- Fast-paced environment
- Physically demanding
- Repetitive tasks
- Standing for extended periods
- Overtime may be required

## **Duties**

### **Duties and Responsibilities:**

- Sweep, mop, clean, wax, and polish floors to maintain a high standard of cleanliness.
- Dust furniture, vacuum carpets, area rugs, draperies, and upholstered furniture for a tidy appearance.
- Make beds, replace sheets, and ensure the distribution of fresh towels and toiletries.
- Respond to guest requests for additional supplies promptly and courteously.
- Replenish linen closets and restock other supply areas as needed.
- Clean, disinfect, and polish kitchen and bathroom fixtures and appliances.
- Sanitize public areas such as changing rooms, showers, and elevators to meet hygiene standards.
- Collect debris and empty trash containers to ensure waste is properly managed.
- Wash windows, walls, and ceilings for a spotless appearance.
- Report and safely store any lost and found items.
- Provide basic information to guests or visitors about the facilities, if required.
- Assist in resolving complaints in a professional manner.

## **Qualification**

### **Personal suitability:**

- Client focus;
- Efficient interpersonal skills
- Reliability
- Team player
- Ability to multitask

### **Additional information:**

## **Email**

joanne@papertowninn.ca

- Public transportation is not available