



Inventory Clerk

Description

Job description

1. **Job Overview:**
2. We are seeking a detail-oriented Inventory Associate to join our team. The ideal candidate will be responsible for managing inventory levels, ensuring accurate records, and optimizing warehouse organization.
3. **Responsibilities:**
 - Conduct regular inventory counts to maintain accurate stock levels
 - Coordinate with procurement and order fulfillment teams to meet inventory needs
 - Utilize systems such as 3PL, Tableau, and SQL to track and analyze inventory data
 - Assist in materials management, including receiving, storing, and issuing materials
 - Collaborate with cross-functional teams to optimize inventory processes
 - Support MRP (Material Requirements Planning) activities for efficient production planning
4. **Requirements:**
 - Proven experience in inventory management or related field
 - Familiarity with order fulfillment processes and materials management
 - Proficiency in SQL, Power BI, or similar data analysis tools
 - Knowledge of MRP systems and inventory control best practices

Closing Date

July 4, 2024

Categories

Business, Finance and Administration

Employer

SI Alarms Limited

Location

Central

Address

1380 Notre Dame Avenue Winnipeg, R3E 0P7

Job Type

Full-time

Education Level

High School

Wage

\$20.00 - \$30.00

- Strong attention to detail and organizational skills
- Ability to work collaboratively in a fast-paced environment

5. Social Media Aspect to Job - Expected to help manage and maintain social media accounts

6. This position offers the opportunity to enhance your skills in inventory management while contributing to the overall efficiency of our operations. Apply now to join our dynamic team

7. Job Type: Full-time

8. Pay: \$20.00-\$30.00 per hour

9. Benefits:

- Dental care
- Extended health care
- On-site parking

Flexible Language Requirement:

- French not required

Schedule:

- Monday to Friday

Work Location: In person

Email

joe@sialarms.com