



## DENTAL ASSISTANT (NOC CODE: 33100)

### Description

TITLE: DENTAL ASSISTANT (NOC CODE: 33100)

COMPANY: Children's Dental World

ADDRESS: 1426 McPhillips Street, Winnipeg, Manitoba R2V 3C5

TELEPHONE: 204-261-6046

TERM: FULL TIME/PERMANENT

SALARY: \$25.00/HR

We are currently seeking for 1 DENTAL ASSISTANT to work for our company located in Winnipeg, Manitoba.

The duties and abilities required are as follows:

- Prepare patients for dental examination and assist the dentist during examinations and dental treatments
- Sterilize and maintain instruments and equipment
- Prepare dental instruments, fillings, compounds and various dental materials
- Take and develop X-rays
- Take preliminary impressions for diagnostic casts
- Educate patients concerning oral hygiene

### Closing Date

September 1, 2024

### Categories

Health

### Employer

Children's Dental World

### Location

Inkster

### Address

1426 McPhillips Street  
Winnipeg, R2V3C5

### Job Type

Full-time

### Education Level

College

### Wage

\$25.00 - \$25.00

### Email

- Perform clerical duties such as prepare invoices, process payments, schedule patient appointments, record dental procedures performed and order dental and office supplies
- Performs any duties performed by Dental Assistant level II as required to support the activities of the clinic.
- Provide chairside assistance to professional staff in Orthodontic clinic.
- Prepare and arrange instruments, equipment, and required materials for each treatment.
- Prepare patients for the services they are about to receive and instruct them on post-treatment and recommended oral hygiene.
- Perform intra-oral duties and assist the dentist throughout the procedures including handing him the instruments and keeping the patient's mouth free of debris.
- Placement of separators, removal and ligation of arch wires, elimination of sharp wires and reattachment of loose braces.
- Promptly follow all instructions from the dentist with all procedures and in dealing with the comfort of the patient.
- Perform laboratory procedures as required (I.e. Dental impressions, pour models..)
- Prepare dental materials: Cement, composite, impression materials, etc.
- Maintain the instruments and working areas in strict accordance with sterilization/disinfection guidelines.
- Use of intra-oral scanners, imaging software for digitals files, communication with laboratory for 3D printing and appliances fabrication.
- Ordering of Invisalign and prepare pre-treatments records.
- Record patient personal information and insurance details in Edge software application.
- Performs other related duties as required or assigned,

fanny@childrensdentalworld.ca

## **Phone**

(204) 261-6046

Benefits, if any: Long Term Disability, Dental Insurance, Extended Medical Insurance, Life Insurance

Education and work experience required:

- Successful completion of a recognized Phase II Dental Assisting course;
- Valid certificate of Registration with the Dental Association;
- Current Level C CPR Course.
- Dental association approved orthodontic module is preferred;
- Formal WHMIS Training is preferred;
- 1 year of work experience or 8 month on the job training is preferred;

Please send your resumes to the following:

Phone number: 204-261-6046

Email: [fanny@childrensdentalworld.ca](mailto:fanny@childrensdentalworld.ca)

Fax: 204-272-2288

Mailing Address: 1426 McPhillips Street,  
Winnipeg, Manitoba R2V 3C5