



## Dispatchers Supervisor

### Description

Supervisors of supply chain, tracking and scheduling coordination occupations supervise the activities of workers in unit group 13201 Production and transportation logistics coordinators and in sub-major group 144: Supply chain logistics, tracking and scheduling coordination occupations. They are employed throughout the public and private sectors.

- Supervise, plan, assign and review the work of clerks engaged in the following duties: shipping, receiving, storing, distributing and maintaining inventories of materials, parts and products; processing purchasing transactions; coordinating production work; dispatching crews; scheduling transportation crews and routes; and other related activities
- Ensure compliance with policies, procedures for safety and security, standards and regulations in force and participate in their improvement
- Resolve various problems and related complaints and implement corrective measures and process improvements
- Train workers in job duties
- Requisition supplies and materials
- Ensure smooth operation of computer systems, equipment and machinery and arrange for maintenance and repair work
- May conduct performance reviews of supervised workers
- May perform the same duties as workers supervised.

### Duties

### Closing Date

July 14, 2024

### Categories

Business, Finance and Administration

### Employer

Bhullar & Sons Investment Ltd.

### Location

Central

### Address

48 Dana Cres.  
Winnipeg, R2P1S9

### Job Type

Full-time

### Education Level

High School

### Wage

\$25.00 - \$25.00

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## **Email**

bhularsons@gmail.com

## **Qualification**

1 to less than 2 years Experience is required.