



# Retail Sales Supervisor

## Description

### Retail Sales Supervisor

**Job Types:** Regular Job

**Vacancies:** 1 Position

**Terms of Employment:** Full time permanent

**Salary:** \$25.00 per hour

**Anticipated Start date:** As soon as possible

**Location:** Winnipeg, Manitoba

## Duties

### Job description:

- Supervise and coordinate sales staff and cashiers
- Assign sales workers to duties and prepare work schedules.
- Authorise payments and the return of merchandise
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Maintain specified inventory and order merchandise
- Prepare reports regarding sales and supplies.

## Closing Date

September 7, 2024

## Categories

Sales

## Employer

Nanak Operations  
Management Inc.  
(Cozmo's Convenience  
& Pizza Paradise)

## Location

Assiniboine South

## Address

1320 Concordia Ave E,  
Unit 5-6 Winnipeg, MB  
R3W 0G6 Winnipeg,  
R3W 0G6

## Job Type

Permanent

## Education Level

High School

- Arrange the training of new sales staff and report on performance.
- Ensure the visual standards and image of the store are maintained, such as store displays, signage and cleanliness.
- Perform the same duties as workers supervised when required.
- Opening and closing the store, managing escalated complaints, developing and implementing marketing strategies, and signing for deliveries.

## **Qualification**

### **Requirements:**

- Minimum 1 Year experience.
- Secondary School Certificate

## **Email**

Shellc81142@gmail.com