



Work Search Tips



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Be one step ahead of other job seekers. Use various work search strategies and techniques.

Build a Strong First Impression

- Prepare a professional introduction (elevator pitch) you can share at every opportunity.
- Have a professional voice message and email address.
- Have a professional social media presence. Update and complete your profile, especially on LinkedIn.

Expand Your Network

- Network! Build your connections in person, online, and over the phone.
- Volunteer. You not only help others, but you may also build connections that may benefit your work search.

Research and Prepare

- Be prepared by learning about Manitoba's labour market.
- Create a list of businesses you are interested in.

Stay Organized

- Monitor your work search. List important details such as the company name, phone number, contact person, and the date to follow up.

Be Proactive

- Follow up a week or so after submitting your resume to confirm it was received and to inquire about the status of your application or interview results.

Interview with Confidence

Always be prepared for a potential job interview. This could include a phone screening, one-on-one interview, panel, or group interview.

Show Professionalism and Gratitude

- Express your appreciation after the job interview.
- Continue to connect with the company by sending a thank-you note.

Need Help with your job search or career path?

- Contact your Manitoba Start Career Coach.
- Not yet registered? Visit manitobastart.com or call 204-944-8833.

Good luck with your career planning and job search!