

# Restaurant Manager

## Subway

747-B Corydon Avenue  
Winnipeg, Manitoba  
Canada, R3M 0W5

### Job Description - NOC: 0631

Number of Positions Available: 1

Permanent - Full Time Position

\$17.25 per hour – 40 hours plus Overtime available

The Restaurant Manager performs and directs overall store management. Responsible for inventory and money control systems. Directs staff to ensure that food safety, product preparation and cleanliness standards are maintained. Maintains standards of restaurant safety and security. Recruits staff and oversees training program. May contact prospective customers to promote sales - may establish inventory schedules. Responsible for local marketing initiatives. Maintains business records. Exceptional customer service is a major component of this position.

### Location of Work

Selkirk, Manitoba

### Benefits

Disability Benefits, Medical & Dental Benefits Program

### Skills Requirements

- High School Diploma
- Minimum two (2) years restaurant management experience
- English language proficiency
- Ability to work effectively while managing a team
- Position requires bending, standing and walking the entire work day
- Must have the ability to lift 10 pounds frequently and up to 30 pounds occasionally
- Computer knowledge considered an asset

### Duties and Responsibilities

- Completes and posts the staff work schedules
- Maintains business records as outlined in the Operations Manual
- Analyzes business records to increase sales
- Understands and adheres to all quality standards, formulas and procedures as outlined in the Operations Manual
- Communicates changes of food preparations formulas, standards, etc. to staff
- Supports local and national marketing initiatives
- Ensures that all local and national health and food safety codes are maintained
- Ensures that company safety and security policy are followed
- Recruits, rewards and terminates staff as needed
- Identifies and contacts prospective customers to promote sales
- Plans special events and promotions
- Trains newer or less experienced Sandwich Artists in their tasks and responsibilities
- Schedules and supervises staff as needed
- Performs paperwork duties as needed
- Inspects equipment and storage facilities throughout shift to ensure that equipment is in proper working order

### How to Apply

Email Resume to: [tkg.hr.subway@gmail.com](mailto:tkg.hr.subway@gmail.com)