



If honesty, integrity, and superior customer service are your watchwords and you enjoy working in a fast-paced environment, then **Twin Motors** is looking to add you to the team!

Twin Motors has an immediate opening for an experienced **Service Advisor** to join our successful dealership in *The Pas, MB*. There are great opportunities to advance within the company and create the work environment you want to be a part of.

At Twin Motors, we are passionate about long-term relationships with our teammates, clients, and communities.

If you are result-driven, goal-oriented, love dealing with people, and look for the opportunity for career development within a dynamic and exceptional team, look no further! We provide the best management team, a friendly work environment, and the opportunity for advancement within the organization.

Our tenured staff is ready to help you start your new career at **Twin Motors**.

The successful candidate will be responsible for:

- Answering incoming phone calls and inquiries related to vehicle servicing.
- Consulting with automotive technicians regarding required repairs and or maintenance work and providing repair options to our clients.
- Determining and recommending maintenance based on age, mileage and history of a vehicle.
- Scheduling service and repair appointments.
- Acting as liaison between customers and technicians and managing the status of work orders.
- Operating computerized work order systems.
- Monitoring the progress of each vehicle throughout the day and updating customers.
- Communicating with staff and customers in a friendly and professional manner.
- Explaining all completed work and charges to customers.

What you bring to the team:

- Excellent communications skills
- Ability to develop relationships to ensure customer loyalty
- Ability to multi-task and thrive in a fast-paced environment
- A team player attitude, with integrity, positive energy, work ethic, and urgency
- High attention to detail and comfort in using technology for most day-to-day functions
- A desire for a long-term career with a growing organization
- Valid Driver's License
- Previous automotive service is considered an asset

A career at Twin Motors means you will enjoy:

- Competitive Compensation Package
- Canada Life Group Health Benefits
- Akira Virtual Healthcare
- Training & Development Support
- Vehicle Purchase & Service Incentives
- Opportunities for Career Advancement
- Employee recognition & rewards
- Fun & Supportive Culture
- Pension Plan

We thank all applicants in advance; however, only those selected for an interview will be contacted.
Thank you for your interest!

Go to our website to see more about our company and the many reasons why you will want to work for us!