

Manager, Campus Well-Being

Student Support Services

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

DUTIES

Reporting to the Director, Student Support Services, the Manager, CWB is responsible for and oversees day-to-day operations of CWB, developing, implementing, and evaluating strategy, procedures and programming offered to students and employees at multiple campuses. Campus Well-Being (CWB) offers the RRC Polytech community a holistic and inclusive approach to well-being through programming in the areas of sport and fitness, recreation and wellness, and mental well-being. The Manager provides oversight of RRC Polytech's mental health strategy, two fitness facilities, two gymnasiums, and provides leadership to all Campus Well-Being staff, fostering a positive, motivating and supportive team environment. The Manager monitors and analyzes progress of programs, measures satisfaction and impact, ensures appropriate response to evolving student and employee needs, seeks ways to improve, increases effectiveness and efficiency. The Incumbent manages human resources including hiring and performance. In collaboration with the Director and RRC Finance, manages the unit's budget, forecasts and monthly statements. The Manager, CWB engages in proactive relationship management with internal and external stakeholders to enhance awareness of programming, engage in consultation and encourage partnerships to support student and employee well-being. The Manager, CWB is active on various committees that work together to enhance well-being for all who learn and work at RRC Polytech.

REQUIRED QUALIFICATIONS

- Undergraduate degree in field relating to health promotion: Community Development, Public Health, Social Sciences, Social Work, Recreation. An equivalent combination of education and experience may be considered
- Experience managing and leading teams in a similar setting
- Experience delivering health promotion programming
- Knowledge of health promotion principles and strategies within a workplace and post-secondary context
- Knowledge of the National Standard of Canada for Mental Health and Well-Being of Post-Secondary Students
- Knowledge of National Standard of Canada for Psychological Health and Safety in the Workplace
- Knowledge of recreation management and community development
- Ability to lead consultation efforts, conduct needs assessments and develop programs in response to identified needs
- Strong analytical and interpretive skills
- Excellent interpersonal skills with the ability to proactively seek out and develop partnerships
- Superior verbal communication skills
- Excellent written communication skills
- Organization and time management skills to respond effectively to multiple demands
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Knowledge of change management principles
- Ability to conceptualize applied research, complete ethics review submissions, manage research projects
- Master's degree in a related field

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work overtime
- Incumbent must hold a valid and current First Aid Certificate
- Incumbent must provide a current and satisfactory Criminal Records Check, including a Vulnerable Persons Sector Check
- May be required to work at various RRC campuses
- Incumbent be able to work on campus as required

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

COMPETITION NUMBER

2022-151

CLOSING DATE

August 18, 2022

SALARY

\$57,780 - \$79,057 per annum

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time Position Available

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr