

General Labourer Junior

Pulford Community Living Services Inc

Job Description

Pulford Community Living Services is a not-for-profit community-based organization that provides housing and support to persons with developmental disabilities. We at Pulford encourage and facilitate the individual's ability to live and grow in ways the individual sees fit to the greatest possible extent.

We are currently seeking a General Labourer. Reporting to the Maintenance and Fleet Coordinator, the General Labourer's primary purpose is to assist with maintaining Pulford Community Living Services properties, facilities, and vehicles by fulfilling various tasks within specified timeframes. This position's work schedule is Monday to Friday, with occasional evenings, weekends and holidays.

Main Duties

- Perform numerous types of manual labour, including digging trenches to lay down piping.
- Maintain all safety standards.
- Performs some specialized tasks which may require on-the-job training.
- You are effectively using heavy and light equipment, depending on the job site/assignment.
- It may include minor tasks and repairs requiring nailing, screwing and gluing skills.
- Unloads materials from trucks and places them at the proper location on site.
- Moving tools, equipment, or other material as directed by supervisor.
- Clean working area to get space ready for contractors.
- Ability to lift up to 80 lbs.
- Inspect fleet vehicle maintenance in Winnipeg and Ste. Anne, MB (i.e. monthly checks, the scheduling of oil changes, and rotation of winter/summer tires).
- Ensure donation pickups are scheduled properly from Winnipeg and delivered to the second-hand store and dump runs.
- Be observant of things around Pulford's properties that may compromise safety.
- To work safely and bring to supervisors' attention any faults, accidents, incidents or near misses and any other health and safety concerns so that the organization remains a healthy and safe environment for all stakeholders
- Participate in staff meetings, follow policies and procedures of the organization, and maintain confidentiality.
- Ensure that light bulbs and fluorescent tubes are replaced as necessary, applying appropriate health and safety regulations.
- Play a role in providing individual(s) opportunities to grow relationships and develop positive social interactions.

- Be an advocate for justice, inclusion, and full community participation on behalf of vulnerable persons; help the individual(s) understand their rights.
- Be a great team player and ambassador to Pulford by maintaining positive and effective communication.
- Be caring, compassionate, patient, respectful and understanding.
- Submit receipts and purchase orders, when required, on time.

Employment requirements

- Experience with supporting individual(s) with developmental disabilities is an asset.
- High school education or equivalent
- Valid First Aid/CPR Certificate
- Clear Criminal Record Check with the Vulnerable Sector, Adult Abuse Registry Check, and Child Abuse Registry Check within the last three months.
- A valid Driver's License and car is required.
- Excellent communication skills (verbal, written and oral), organizational skills, and the ability to work effectively in a team and under minimal supervision are required.
- Flexibility in availability.

Full time

Location: Winnipeg

Language: English

Contact Email:

Agustina Bruno

agustina.bruno@pulford.ca or <https://pulford.ca/>