

*Prairie Mobile is looking for a reliable Warehouse Associate to join the team!*

Prairie Mobile Communications is Canada's largest independently owned provider of wireless communication technologies. With 25 locations across Canada, we are one of Kenwood Canada's largest Land Mobile Radio Dealers and one of SaskTel's largest Authorized Dealers. We offer SaskTel Cellular & Data, Internet and Max TV services in Saskatchewan, along with two-way radio sales and service throughout British Columbia, Alberta, Saskatchewan, Manitoba and Ontario. We are proud to partner with SaskTel, Kenwood, Motorola, Icom, L3Harris, PBE and many other great companies!

**The Role:**

Prairie Mobile Communications is looking for a **Warehouse Associate** to join our head office team in **Winnipeg, MB**. This is a full-time, permanent role.

The Warehouse Associate will be responsible for ensuring the accurate and seamless reception and processing of incoming shipments. Duties include inspection of incoming shipments; picking, packing, and scanning orders; conducting stock counts; and ensuring the warehouse is kept clean and organized. The Warehouse Associate will also be responsible for loading and unloading shipments regularly, with the capability of repetitive heavy lifting, and use any necessary equipment. The Warehouse Associate reports to the Inventory and Procurement Manager.

**Key Duties:**

- Receive, unload and store incoming product.
- Receive packages and compare/verify paperwork to physical shipment.
- Locate, pick, load, and ship outgoing product.
- Pick and prepare parts for sales orders.
- Assist in maintaining inventory levels and accuracy.
- Conduct stock counts.
- Ensure all documentation is completed accurately and in a timely fashion.
- Maintain a neat, clean, and orderly warehouse facility.

**Qualifications:**

- High school diploma or GED or equivalent.
- Effective interpersonal skills.
- Able to work efficiently as a part of a team as well as independently.
- Strong attention to detail skills.
- Good organizational, time management, and prioritizing skills
- General warehouse knowledge an asset, but not required.
- Strong numerical skills.
- Strong work ethic and positive team attitude.

**Working Conditions:**

- Work is performed mostly in a warehouse environment.
- Must be in good physical condition with the ability to work at heights and be able to lift/move (up to 50 lbs), push, pull, bend, walk, and stand for long periods of time.

**What We Offer:**

- Competitive rate of pay and comprehensive benefits including extended health, dental, and vision plans.
- Employee Retention programs including Long Term Service Awards and Education Assistance Program.
- RRSP Matching Program.
- Free parking on-site.

If you are looking to join a dynamic team that is results-oriented and possess a positive can-do attitude, we welcome your application submission.



**Find your fit and help us connect people to what's important to them.**

To apply, please submit your resume online at [prairiemobile.com/careers](http://prairiemobile.com/careers) or send an e-mail to [careers@prairiemobile.com](mailto:careers@prairiemobile.com). Please include the position and location you are applying for in the subject line.

*Prairie Mobile Communications is an equal opportunity employer.*

*We thank all applicants for their interest. Only those selected for interviews will be contacted.*