

## Markham Physiotherapy - Physiotherapy Assistant Position

We are a busy clinic on Pembina Highway near Victoria Hospital and the University of Manitoba. Our ideal candidate will have:

- Excellent customer service skills
- Able to multitask and prioritize
- Close attention to detail
- Excellent telephone, verbal and written communication
- Basic computer proficiency

Duties will include but not be limited to:

- Greeting clients and taking them to their rooms
- Answering phones
- Scheduling appointments
- Handling payments
- Assisting therapists with their patients such as applying heat and ice
- Keeping the clinic clean by doing laundry, tidying, and disinfecting surfaces
- Various admin tasks to support the front desk

This position will be daytime hours with evening coverage as required. 20-30 hours per week.

Please send resume with cover letter by September 21, 2022 to

[info@markhamphysiotherapy.net](mailto:info@markhamphysiotherapy.net)