



CAREERS

In the Making

Glass Receiver – Day Shift

Do you want to grow within your career at Loewen? If you have strong organizational and customer service skills and are able to lift 50-60 pounds frequently, we invite you to apply for our Glass Receiver position on the Day shift! *The Glass Receiver role is a Band 3B position.*

SHIFT:

Monday to Thursday 7:30 AM - 4:00 PM, Friday 6:00 AM - 2:30 PM

Duties:

- Maintain adequate inventory levels of materials
- Assist people in locating their required components
- Receive incoming materials
- Record and stock management
- Ensure materials are delivered to the appropriate location or department
- Provide excellent customer service to all internal and external customers

Requirements:

- Able to lift 50 pounds frequently
- Ability to work independently
- Strong organizational skills
- Ability to prioritize and understand urgency
- Demonstrated oral and written communication skills (in English)
- Strong customer service skills
- Strong mathematical skills
- Not afraid of heights
- Climb stairs and ladders
- Reach at, above and below shoulder height
- Willingness to participate in continuous improvement changes

Assets:

- Forklift, PowerJack, Fall Arrest and Crane certificate
- Basic computer skills
- Computer experience in AS400, Microsoft Office and Email equipment
- Knowledge of Loewen quality standards

Loewen has a robust Receiving department and offers the opportunity to cross-train in Glass Receiving, Metal Receiving and General Receiving. All material handling is trained with safety as a top priority, and we believe our training and team focused approach is what allows for the department to run so successfully!

Who We Are

Loewen is a manufacturer of high-end quality wood windows and doors designed and built for the premium residential new construction, renovation and restoration segments as well as the distinctive light commercial construction segment throughout Canada, the US and the Caribbean.

[Learn More about Loewen](#)

Why Work Here

- Flexible Schedule Available
- Health and dental benefits
- Retirement plan benefits
- Wage increase opportunity at 6, 12, 18 and 24 months and annually thereafter
- Opportunity to build your own career path and advance within the company
- 75% of positions are filled internally through promotions each year
- Learning and development opportunities
- Join a culture where safety, people, and your voice matters.
- Participate on various committees related to safety, social club & community events
- Stay physically active while you work - and get paid for it!
- Free on-site parking!

To apply please visit the careers page on at www.loewen.com/careers

Only those considered for an interview will be contacted.
Loewen is an equal opportunity employer.

COURAGE · RESPECT · INTEGRITY
INNOVATION · STEWARDSHIP · PASSION