

Truck Dispatcher (NOC 1525)

Job Types:	Regular Job
Vacancies:	1 Position
Terms of Employment:	Full time permanent
Salary:	\$22.00 per hour
Anticipated Start date:	As soon as possible (at the latest in 3 months)
Location:	Winnipeg, Manitoba

Job description:

- Record mileage, fuel use, repairs and other expenses.
- Operate computer-aided communications and dispatching equipment.
- Dispatch personnel according to schedules and work orders.
- Assist with maintenance of communications equipment.
- Advise vehicle operators of traffic and other problems.
- Schedule assignments and coordinate activities of vehicle operators, crews and equipment.
- Keep track of shipments.
- Knowledge of highway trucking and associated rules and regulations.
- Maintain vehicle operator work record.
- Receive requests for emergency assistance or service and contact ambulances, police and fire departments, tow-trucks.
- Advise vehicle operators of route and traffic problems such as construction, accidents, congestion, weather conditions, weight and size restrictions and other information.

Requirements:

- Minimum 1 year experience in recent 2 years.
- High School Certificate (A university degree or college diploma in business would be an asset)
- Excellent english-written and interpersonal communication skills.
- Experience with Business Equipment and Computer Applications: Spreadsheet, Operate GPS (Global Positioning System) and other navigation equipment & Electronic mail.
- Ability to Supervise the team of 11-15 drivers.

Work Location & Employer:

JSONS Trucking Ltd.
6 Bridgewell Cove
Winnipeg, Manitoba
R2R 0R2

How to apply:

Email: Jsonstruckingtld@gmail.com
Company Website: <https://jsonstrucking.com/>