



Global Claims Administrator

Are you looking to grow your professional career in a rural community? Do you want to work for an innovative company that will invest in your potential? Welcome to HyLife; Canada's leading pork producer. HyLife creates limitless opportunities for passionate professionals in a global business setting. Our growing company is searching for top talent to join our team in the role of **Global Claims Administrator**, reporting to the Sr. Dir. of Global Logistics Supply Chain, located in the community of **La Broquerie or Neepawa, MB.**

Your days will include:

- Coordinate and manage all claim investigations and communicate findings to logistics management in a timely manner
- Evaluate customer claims and complete investigation for root cause and what vendor or department is responsible.
- Review, negotiate, and settle claims with insurance companies, claimants, customers and third-party representatives
- Work closely with company insurance companies' representatives to process claims and validate coverage for various situations
- Prepare claim documentation and manage cost recovery for claim files
- Organize and track claim file in KPIs and central data base

To succeed in this role, you possess:

- 2 years' experience in freight claims administration
- Must be able to demonstrate strong verbal and written communication skills
- Excellent time management, prioritization, organization skills
- Good negotiation and claim resolution skills required
- Strong Microsoft Office and Computer Skills
- Ability to work with tight deadlines

If you thrive on new experiences and want to be a part of a team with international reach, apply today at <http://hylife.com/current-opportunities/>.

Your Future starts now!

HyLife has an accommodation process for employees and candidates with disabilities. If you require a specific accommodation during your interview or potential employment because of a disability, please contact Jobs@hylife.com. An HR representative will be in touch with you as soon as possible. Reasonable accommodations will be determined based on bona fide occupational work requirements and on a case-by-case basis. Our accommodation policy can be forwarded upon request.



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