



Eskimo Point Lumber Supply

Eskimo Point Lumber Supply is currently looking for a **Commercial Cleaner** to join their team in **Rankin Inlet, NU!**

The Commercial Cleaner is responsible for ensuring the quality of cleaning and service is up to EPLS standards is provided, paying close attention to detail for commercial properties/offices, hotel rooms and staff housing/apartments when employees move out of their assigned housing.

This is a permanent full-time position that requires *permanent relocation*.

Duties & Responsibilities:

- Duties of regular cleaning of assigned spaces owned by EPLS will include but not limited to vacuuming, dusting, trash collection and disinfecting fixtures and surfaces
- Reporting daily to the Property Administrator to obtain assigned duties for themselves and other cleaning staff
- Turning housekeeping reports and keys from checkouts to Hotel Manager when finished daily
- Maintain inventory of cleaning supplies, replenishing supplies as needed for all properties and reporting inventories to the Property Administrator for re-ordering purposes
- Identifying concerns with equipment or other appliances and notifying the Hotel Manager as required
- Communicate clearly and effectively with the Property Administrator to provide excellent service to internal business partners
- Complete all tasks safely and efficiently
- Provide support to the Property Administrator by assisting inspections and making recommendations as needed
- Ensure that all equipment and cleaning tools are maintained and are stored as per safety regulations
- Other duties as assigned

Qualifications:

- Valid driver's license (Class 5)
- 1-year experience in similar role
- Pass the required background and vulnerable sector clearance checks
- Reliable, dependable and punctual
- Ability to work on your feet for prolonged periods
- High degree of accuracy and close attention to details
- Good verbal and written communication skills with ability to read and comprehend instructions/information
- Excellent interpersonal skills and customer service orientation
- Possess problem-solving ability, time management and organization skills and able to multi-task
- Must have strong work ethic and a positive team player
- Ability to work under minimal supervision

Working Hours:

General working hours may vary and will be dependent on needs as assigned by the Property Administrator. May be required to work on holidays and weekends.

How to Apply:

Interested candidates are encouraged to apply with a cover letter and resume to our website at: www.eskimopointlumber.com/careers/

About Us:

Eskimo Point Lumber Supply is a Nunavut based retailer and distributor that provides goods and services to the Kivalliq region. Our core values are based on honesty, hard work and service to the community. We are proud to provide support and opportunities to the Inuit communities in which we are based. To learn more about us, please visit our website at www.eskimopointlumber.com.



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Benefits:

- Competitive salary
- Relocation assistance
- Housing subsidy
- Vacation travel allowance
- Northern allowance
- Group benefits - including extended health & dental
- Future development opportunities

We thank all candidates for their interest in the position; however only those selected for an interview will be contacted.

Applicants will be reviewed on a rolling basis which may result in an earlier application deadline.

EPLS hiring policy is to recruit and select the best applicant for employment based on a review of their qualifications, aptitude and skill for the position. EPLS does not discriminate against applicants based on race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, disability or a conviction for which a pardon has been granted.