



eCom Customer Care provides top notch customer service to over 200,000 customers around the world per year. With a culture unlike any other in Winnipeg, you can expect a fun, friendly and flexible work environment when you join our growing team.

**As an employee of eCom Customer Care, you can look forward to:**

- Extensive health & dental benefits
- Competitive wages
- Discounted monthly transit pass
- Casual dress code

## **Custodian**

**Job Purpose:**

The Custodian is responsible for maintaining high levels of cleanliness throughout all areas of the business, including carrying out any maintenance duties.

**Principal Duties & Responsibilities:**

- Clean all building areas including dusting, sweeping, mopping, vacuuming, kitchens, bathrooms, etc.
- Cleaning and dusting desk and office areas
- Emptying garbage cans and replenishing items including paper towels, toilet paper, etc.
- Perform and document routine cleaning and maintenance duties
- Carry out heavy deep-cleaning tasks and special projects
- Shovel snow off sidewalks, sprinkle sand/gravel to ensure safe walking areas for employees and visitors
- Moving around or rearranging heavy equipment or furniture
- Notify management of any concerns, deficiencies or repairs, while making recommendations to resolve them
- Cooperate with employees and work around the scheduling needs of the business
- Follow all health and safety guidelines, including WHMIS
- Locking the building and all exits/entrances at the end of the day

**Knowledge/Skills/Abilities Required:**

- Previous experience as a cleaner and day to day maintenance required
- Strong attention to detail
- Highly motivated and able to work independently
- Time management skills and prioritization
- Ability to lift over 50 pounds
- Ability to work on your feet for most of the shift
- Working both indoors and outdoors