



Eskimo Point Lumber Supply

Eskimo Point Lumber Supply is currently looking for a **Light/Heavy Equipment Supervisor** to join their Cargo and Heavy Equipment team in **Arviat, NU!**

The Light/Heavy Equipment Supervisor is responsible and accountable for providing strong supervisory support, teamwork and overall day to day operational support to the Cargo Operations Department, working closely with all Cargo and EPLS employees.

The Light/Heavy Equipment Supervisor is also responsible and accountable for ensuring all customers visiting the department, or via phone with inquiries and/or complaints is handled in both a friendly and professional manner ensuring customer service standards are met and/or exceeded at all times.

Duties and Responsibilities:

- Provide strong supervisory support, positive teamwork and ongoing day to day operational support to the Equipment Operators and Labours
- Demonstrate positive, friendly customer service support, ensuring all customer inquiries are effectively and efficiently handled and dealt with accordingly
- Assist with administrative duties and maintaining accurate employee records
- Oversee daily Operations of equipment fleet, including scheduling of employees and allocating of equipment
- Ensures fleet and equipment are maintained to ensure maximum operational capability
- Maintain current knowledge of dangerous goods training, regulations and processes
- Assist with coaching, training and mentoring the Cargo Team by demonstrating a cooperative can-do attitude
- Ability to work both independently and part of a team in a fast-paced work environment
- Perform other duties as assigned by Cargo Manager

Qualifications:

- Minimum Grade 12 diploma or equivalent required
- Minimum two (2) years supervisory experience, or equivalent combination of education and experience may be considered
- Leadership and teamwork skills
- Previous customer service experience and interactions with public
- Previous warehouse and/or airport ramp experience an asset
- Travel maybe required to support EPLS operations when required
- Experience living and working in the North will be an asset
- Able to lift up to 50 pounds and stand for up to eight (8) hours
- Physical ability, Mechanical Aptitude, able to handle large tools and equipment
- Minimum Class 3 with Airbrake
- Class 1 with Airbrake an asset
- Driver Instructor experience an asset to mentor driver pool
- TDG experience an asset
- Must be willing to relocate

Start Date: Immediately

Employment Status: Permanent; Full-Time

Working Hours: Your work schedule will be variable based on the operational needs of EPLS. You may be required to work extended hours based on business and/or customer needs thus time flexibility will be essential in this role.

Work Location: Arviat, Nunavut



Eskimo Point Lumber Supply

If you believe you can make a strong contribution to our organization, interested parties may submit their resume and cover letter by email to hr@eskimopointlumber.com

About Us:

Eskimo Point Lumber Supply is a Nunavut based retailer and distributor that provides goods and services to the Kivalliq region. Our core values are based on honesty, hard work and service to the community. We are proud to provide support and opportunities to the Inuit communities in which we are based.

Benefits of Working for Us:

- Starting salary: \$60,000.00 per year (Dependent on Qualifications)
- Food allowance
- Subsidized housing
- Vacation travel allowance
- Relocation assistance
- Group benefits – life insurance, disability, extended health, and dental
- Respectful and family-oriented company with strong values
- Opportunity to develop skills in a growing company

We thank all candidates for their interest in the position; however only those selected for an interview will be contacted.

Applicants will be reviewed on a rolling basis which may result in an earlier application deadline.

EPLS hiring policy is to recruit and select the best applicant for employment based on a review of their qualifications, aptitude and skill for the position. EPLS does not discriminate against applicants based on race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, disability or a conviction for which a pardon has been granted.