

MANITOBA START JOB OPPORTUNITY BROADCAST (J.O.B.) ADVERTISEMENT

POSITION	BILINGUAL CANTONESE -KOREAN- ARABIC ENGLISH INTERPRETER
JOB NUMBER	3836
NUMBER OF POSITION/S	TBD
NOC CODE	6552
CLOSING DATE	2020-11-30
LOCATION	Winnipeg, MB Downtown
ACCESSIBLE BY TRANSIT	Yes
HOURS PER WEEK	25
HOURLY WAGE RANGE	TBD
JOB TERMS	Other
JOB DESCRIPTION	This is an entry-level position, which requires excellent comprehension and speaking skills. The Language Service Facilitator is responsible for inbound interpretation facilitation by providing consecutive interpretation from an English speaker to a Cantonese/Korean/Arabic speaker and vice versa
JOB DUTIES	<p>Assist on inbound calls from various clients who require interpretation services.</p> <ul style="list-style-type: none"> - Use online training materials, dictionaries, and glossaries to facilitate call handling and to maintain and improve language skills - Facilitate calls using internet based software, reading and following client scripts - This position may lead to cross training on various customer service accounts as required
QUALIFICATIONS, REQUIREMENTS & SKILLS	<p>Excellent verbal and written command of English and one of these languages: Cantonese/Korean/Arabic is a requirement.</p> <p>Excellent customer service skills, communication skills and listening skills</p> <ul style="list-style-type: none"> - Ability to function independently and with minimal supervision - Excellent organizational skills and ability to multi-task and work in a fast-paced environment. - Basic computer knowledge, including use of internet and ability to type 25-30 WPM - Punctual and reliable during scheduled work hours
OTHER DETAILS	<p>Availability: 7:00AM to 10:00PM Monday to Sunday</p> <ul style="list-style-type: none"> - Hours: 25 &#65533; 35 per week based on call volume. - Wage: \$11.90 /hour - Training dates: November 25 &#65533; November 27th from 8:30 &#65533;

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OTHER DETAILS	16:00 (online) - Job Location Downtown, Winnipeg
APPLICATION PROCESS	Send targeted resume Apply through your CC
APPLICATION DETAILS	Please kindly send your TARGETED resume to your CAREER COACH via email. Please indicate the job number and title in your application.
JD	Precious Babalola