



Assiniboine Park Conservancy

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Manager, Operations

Who we are:

Creating the future vision for one of Winnipeg, Manitoba, Canada's most prized treasures, Assiniboine Park Conservancy (APC) is the not-for-profit organization that oversees Assiniboine Park's operations and ensures its ongoing redevelopment and financial viability. Our team is inspired to create and deliver extraordinary experiences for the people who visit and use the Park and Zoo including building friendly, supportive, effective relationships with stakeholders, community and the general public. We want to be a place where people share the wonders of nature in a way that inspires them to conserve it for the future.

The Role:

We are seeking a Manager, Operations, this position will provide support, direction, organizational expertise and technical capabilities to the Maintenance and Grounds Operations unit. An exceptional leader with demonstrated ability in leading and managing a diverse team of facilities, infrastructure, maintenance, and grounds professionals. Reporting to the Director, Operations, the incumbent will ensure that properties and assets including buildings, equipment, civil infrastructure, fleet, and grounds are maintained in premium condition according to the quality standards of maintenance practice required of a public park and premiere recreational destination.

The Manager will have direct oversight in all aspects of maintenance and development of the grounds and facilities across the Park; maintaining the quality standards of horticulture practice as it relates to turf maintenance and aesthetics required of a public garden. This position will be responsible for project management of small to medium size construction projects, this will require substantive coordination with other teams.

The Manager Operations will have budgetary and managerial responsibilities and will direct and plan all activities in collaboration with the Director, Operations. The Manager will ensure staff adheres to all health and safety regulations, legislation, and policies. The incumbent will ensure that proper tools and equipment are available to perform the necessary tasks required for staff to complete their work. The incumbent will ensure that appropriate supervision, training, and instruction to achieve the quality standards of Assiniboine Park Conservancy.

Qualifications:

- Post Secondary degree in related field.
- Diploma in Engineering Technology – CET, CT (Arch), CT (Mech) or similar.
- Red Seal trades person.
- Gold Seal certification would be an asset.
- Valid Class 5 Manitoba Driver's license.
- An Equivalent combination of education and experience may be considered.



- 5+ years' experience in a management function, preferably a planning function related to a building and built infrastructure assets and/or plant and equipment.
- Authorship experience in generating and drafting maintenance plans, work orders routines and schedules, or reports.
- Proficient in translating construction documentation, plans, specifications, and shop drawings into maintenance and operating protocols to create action.
- Practical knowledge of trade's requirements for Red Seal level certification in areas such a carpentry, electrical, mechanical, HVAC, millwright, etc.
- Experience as a Project Manager in Construction.
- Experience as a Superintendent in Construction would be an asset.
- PMP certification would be an asset.
- Experience with building automation software tools would be an asset.
- Experience with Computerized maintenance management Software would be an asset.

What we have to offer:

- Comprehensive Health and Dental Plan
- Participation in APC's group RRSP plan with 6% employer contribution
- Minimum of three (3) weeks paid vacation annually
- Paid sick leave and long term disability plan
- Employee Assistance Plan
- An Inclusive work environment
- Zoo membership
- Free parking
- Park discounts
- Beautiful Park setting

APC is committed to employment equity and encourages applications from women, Indigenous people, underrepresented community members, and persons with disabilities. Accommodations are available upon request during the assessment and selection process.

How to apply:

All interested applicants can submit their résumé and cover letter, stating their wage expectations on our career website:

<https://www.assiniboinepark.ca/careers>

Deadline to apply: July 20, 2022

If selected for an interview, candidates must provide proof of Covid-19 Fully Vaccinated status.

