

## **Job description – Delivery Driver**

**Position:** Delivery Deliver

**Company:** Altima Cabinet Works Ltd.

**Location:** 77 Mountain View Road, Winnipeg, MB

### **Responsibilities:**

- Delivers high quality goods to different address as assigned in an efficient manner.
- Follow prescribed routes most convenient for delivery.
- Inspects delivery vehicles and ensure the safety and security of the loading and unloading process.
- Maintain a log of deliveries and related information for reference and confirmation.
- Inspect, operate and maintain the vehicle and its cleanliness.
- Determines placement of merchandize, follow safety and lifting protocols during delivery and conduct safety reviews.
- Conduct self in a professional and ethical manner at all times. Treat external and internal customers and associates with courtesy and respect.
- Drive company vehicle to make customer deliveries, stock pick-ups. Obeying traffic laws and safety procedures. Maintaining appropriate licensing, credentials and acceptable delivery records.

### **Requirements:**

- Prior experience as delivery driver or mover
- Valid professional driving license for vehicle type.
- Clean driving record.
- Ability to work under pressure under fast-paced environment.
- Physical fitness, including ease of movement and capacity to lift to 50 pounds
- Great time management and organizational skills.