



Advance Paper Box is a fully integrated folding carton manufacturing facility including design, die making, printing, die-cutting, and gluing. Our customers range from food and pharmaceutical manufacturers to computer software and automotive supply companies. If you are looking for a company with **growth opportunities** that has a **great team environment** this opportunity might be for you!

We are looking for a **full-time Production Assistant** to join our team

Note: This is a 12-hour shift from 7 am to 7 pm on Days shift.

Shift Schedule: Rotating shifts- 1st week- Mon, Tue, Fri, Sat, Sun

2nd week- Wed, Thurs

Salary- \$14.95 per hour

We offer a competitive salary that includes a \$1/hr increase after successful completion of probation with us and annual increases thereafter.

RESPONSIBILITIES INCLUDE:

- Feeding/Catching on the line machine to ensure proper products is running on the machine at all times.
- Conduct regular quality checks for all quality defects, damaged cartons, and miss-matched products
- Ensures proper quality is maintained as per company standards and any defects are informed to the operator, coordinator, and manager immediately.
- Ensure the case count is accurate and correct case labels are applied
- Maintain safe and clean work environment
- Follows all company policies and procedures
- Other duties as assigned

EXPERIENCE, SKILLS & QUALIFICATIONS REQUIRED:

- At least 18 years or and Minimum Grade 12 education
- At least 1-year experience in manufacturing/production facility
- Mechanical dexterity, tape measure reading, math, and measuring skills
- Good Communication skills.
- Good physical condition and capable of heavy lifting.
- Ability to multi-task in a fast-paced production environment
- Ability to work safely and comply with all safety regulations.
- Previous experience in similar job is an asset



What we can offer you:

- ***Competitive salary***
- ***Annual Bonus***
- ***Benefits 100% paid by the company***
- ***Retirement savings plan contributions***
- ***Sick Leave benefits***
- ***Casual dressing***
- ***On-site Parking***

We need motivated and growth-oriented people like you to join our APB team! If you think you are the kind of person who can thrive in a fast-paced growing company, please apply with your resume.

While we thank all candidates for their interest, only those selected for an interview will be contacted.

Advanced Paper Box is an equal opportunity employer, committed to maintaining a diverse workforce.