

Job Title: Finance Manager

Finance Manager:

Responsible for the financial reviews and managing bookkeeping for AccuRoot Financial Solution's clients. Producing financial reports and developing strategies based on financial research. Guiding senior executives in making sound business decisions in the long and short term.

Finance Manager Job Duties:

- Monitor the day-to-day financial operations within the company, such as payroll, invoicing, and other transactions for AccuRoot's clients.
- Oversee AccuRoot's bookkeeping assignments, including liaising with other team members.
- Contract outside services for tax preparation, auditing, banking, investments, and other financial needs for AccuRoot's clients, as necessary.
- Track the AccuRoot's clients financial status and performance to identify areas for potential improvement via Ratio Analysis and Year over Year projections.
- Seek out methods for minimising financial risk to the company.
- Research and analyse financial reports and market trends.
- Provide insightful information and expectations to senior executives to aid in long-term and short-term decision making.
- Review financial data and prepare monthly and annual reports.
- Present financial reports to Clients' board members, stakeholders, executives, at clients formal meetings.
- Stay up to date with technological advances and accounting software to be used for financial purposes.
- Establish and maintain financial policies and procedures for the company.
- Understand and adhere to financial regulations and legislation.

Finance Manager Skills and Qualifications:

Advanced international degree in accounting, business, economics, finance, or a related field; several years of experience in a finance role; superior mathematical skills; leadership skills and experience; employee management; understanding of data privacy; solid communication skills, both written and verbal; public speaking skills; deep understanding of business principles and practices; superior attention to detail; organisational skills; planning skills; research skills; analytical skills; critical thinking skills; problem-solving skills; computer skills; multi-tasking abilities; integrity, honesty.