

Company Name

7499389 Manitoba Inc.

Company Address

955 Navigator Road, Winkler MB, R0G 1R0
Winkler, Manitoba R0G 1R0
Canada
[Map It](#)

Job Title

Café Manager

Job Description

Company: 7499389 Manitoba Inc. / Coffee Culture

Business Information: Coffee Culture Winkler is a business with over 4 years of experience in coffee, specialty drinks and food. We provide high quality whole roasted coffee beans and have them blended and roasted to our specifications to ensure each freshly brewed cup of coffee, espresso, latte and cappuccino is deliciously satisfying. We also offer baked goods which are made fresh daily, cakes, and appetizing grilled sandwiches and wraps.

Business address: 955 Navigator Road, Winkler MB, R0G 1R0

Work location: same as above

Type of Employment: Permanent, Full Time

Estimated Start Date: As soon as possible

Job Description:

Plan, organize, direct, control and evaluate daily operations

Determine type of services to be offered and implement operational procedures

Monitor revenues and modify procedures and prices

Ensure health and safety regulations are followed

Negotiate arrangements with suppliers for food and other supplies

Negotiate with clients for catering or use of facilities

Develop, implement and analyze budgets

Participate in marketing plans and implementation

Set staff work schedules and monitor staff performance

Recruit, train and supervise staff

Address customers' complaints or concerns

Provide customer service

Conduct performance reviews

Organize and maintain inventory

Cost products and services

Balance cash and complete balance sheets, cash reports and related forms

Control inventory, monitor revenues and modify procedures and prices

Resolve customer complaints and ensure health and safety regulations are followed

Requirements:

Completion of high school is required

A minimum of 3 years of experience in the food service sector, including supervisory experience, is required.

Flexibility, overtime and occasional weekend work required
Work Conditions and Physical Capabilities:
Fast-paced environment, Work under pressure, Attention to detail

Personal Suitability:

Reliability, Organized, Flexibility, Client focus, Effective interpersonal skills

Salary: \$19.00 to \$21.00 hourly, 40 Hours per week

Benefits: Uniform

Important information:

Work schedule including weekend work changes every two weeks: From 9am to 5pm, 5 days per week and two days off on a rotational basis.

Apply by email to: winkler@coffeeculturecafe.com

Apply by mail to: 955 Navigator Road, Winkler MB, R0G 1R0