

Supply Chain Manger

7 Arabian Dreams

Job Description

The Supply Manager is responsible for overseeing all the main processes of the acquisition and availability of materials and equipment. Their duties include outlining monthly and quarterly quotas, improving the efficiency of supply operations, and managing correspondence and contact with suppliers. To ensure the restaurant operates efficiently, and customers are happy.

Main Duties

- Keep track of inventory and place orders with suppliers accordingly
- Handling all correspondence and negotiations with suppliers
- Make sure all health and safety regulations are followed at all times
- Preparing and submitting weekly, monthly, and quarterly reports
- Monitoring costs and staying within allocated budgets, and preparing reports.

Employment requirements

- Bachelor's degree or equivalent experience
- 3 years to less than 5 years
- Ability to Supervise 5-10 people
- Dependability
- Excellent written and oral communication
- Organized, Reliability
- Team player
- Accurate
- Effective interpersonal skills
- Flexibility
- Client focus

Location: Winnipeg

Accessibility: Public Transportation is available

Wage: \$20 / hour

Language: Excellent

Contact Email:

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