

MANITOBA START JOB OPPORTUNITY BROADCAST (J.O.B.) ADVERTISEMENT

POSITION	DRIVER AND GENERAL MAINTENANCE
JOB NUMBER	3872
NUMBER OF POSITION/S	1
NOC CODE	TBD
CLOSING DATE	2021-03-03
LOCATION	TBD
ACCESSIBLE BY TRANSIT	No
HOURS PER WEEK	35
HOURLY WAGE RANGE	\$16.75 - \$16.75
JOB TERMS	TBD
JOB DESCRIPTION	Employer is seeking an experienced and qualified individual for the Support Worker position. Employer provides services for newcomer children, youth and families in the areas of education, mentorship, recreation and after-school programming. The employee will be responsible for driving and general maintenance in the agency and other services.
JOB DUTIES	<p>Provide transportation to clients using agency's vans</p> <p>Perform cleaning activities such as dusting, mopping, snow clearing etc.</p> <p>Perform minor fixes in the Centre, such as repairing broken locks, washrooms fixing, etc.</p> <p>Conduct maintenance tasks such as replacing light bulbs</p> <p>Inspect and troubleshoot equipment and systems</p> <p>Report to a facilities or maintenance manager for issues</p> <p>May supervise program participants in the various programs</p> <p>Developing supportive and productive relationships with newcomer youth and their families</p> <p>Completing required documentation in regards to performed tasks</p> <p>Participating in daily debrief and staff meetings</p> <p>Helping prepare and clean-up snacks and meals</p> <p>Other duties as assigned</p>
QUALIFICATIONS, REQUIREMENTS & SKILLS	<p>Valid Class 4 Drivers license is a must</p> <p>High School Diploma or an acceptable/equivalent combination of education and experience</p> <p>Employment Opportunity</p> <p>Must be able to maintain participant confidentiality</p> <p>Excellent communication (oral and written) and organizational skills</p> <p>Must have strong active listening skills and good memory retention</p> <p>Able to multi-task, problem solve, make decisions under pressure</p>

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QUALIFICATIONS, REQUIREMENTS & SKILLS	<p>Able to work cross-culturally with participants from diverse cultural and religious backgrounds</p> <p>Self-motivated and able to work independently as a team</p> <p>Able to provide current criminal record check and child abuse check at start of employment</p>
OTHER DETAILS	<p>Speak, read, and write fluently in at least two languages, including English and one or more others (most needed languages include Swahili, Somali, Arabic, French, Amharic and Tigrinya)</p> <p>Able to work from a Trauma Informed Perspective</p> <p>Understanding of the impact war and conflict on children, youth, families and communities</p> <p>Understanding of settlement challenges and barriers that exist for newcomer youth and their families</p> <p>Understanding of the impact on poverty on children, youth, and families</p> <p>Additional languages other than English</p> <p>Current First Aid, CPR training and Non-violent Crisis Intervention (NVCI)</p>
APPLICATION PROCESS	<p>Send targeted resume</p> <p>Apply through your CC</p>
APPLICATION DETAILS	<p>Apply through your CC</p>
JD	<p>Ahmad Alsaadeh</p>