

## MANITOBA START JOB OPPORTUNITY BROADCAST (J.O.B.) ADVERTISEMENT

POSITION	SCHOOL LIAISON
JOB NUMBER	3392
NUMBER OF POSITION/S	1
NOC CODE	4166
CLOSING DATE	2019-03-20
LOCATION	Downtown
ACCESSIBLE BY TRANSIT	Yes
HOURS PER WEEK	35
HOURLY WAGE RANGE	\$21.36 - \$24.59
WAGE DETAILS	Salary will based on combination of education and experience
JOB TERMS	TBD
JOB DESCRIPTION	<p>Programming:</p> <ul style="list-style-type: none"> <li>- Liaising with Winnipeg School Divisions to assist newcomer youth s transition into the Canadian Education System, including school visits, working directly with teachers, parents and school administrators</li> <li>- Developing supportive and productive relationships with newcomer youth and their families</li> <li>- Completing educational intake assessments on newly registered clients</li> <li>- Advocating for newcomer children, youth, and families within the educational system</li> <li>- Referring students and their families to external agencies for the purpose of ensuring the educational needs of students and families are met</li> <li>- Assisting students in Homework Club, as available</li> </ul> <p>Administrative:</p> <ul style="list-style-type: none"> <li>- Completing required monitoring and reporting activities, including observation of participants</li> <li>- Keeping accurate daily records of participants including registration and attendance</li> <li>- Participating in daily debrief and staff meetings</li> <li>- Other duties as assigned</li> </ul>
QUALIFICATIONS, REQUIREMENTS & SKILLS	<p>Skill Requirements:</p> <ul style="list-style-type: none"> <li>- Bachelor s degree and/or College diploma in Education OR an acceptable equivalent/combination of education and experience</li> <li>- Able to work cross-culturally with people from diverse cultural and religious backgrounds</li> </ul>

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<b>QUALIFICATIONS, REQUIREMENTS &amp; SKILLS</b>	<ul style="list-style-type: none"> <li>- Experience working in multi-disciplinary teams and working across systems</li> <li>- Understanding of the Manitoba Education System (supports, policies, procedures, etc.)</li> <li>- Able to be a positive role model and build positive relationships with youth</li> <li>- Excellent communication (oral and written) and organizational skills</li> <li>- Able to work under pressure in fast paced environment and manage crisis and conflict effectively</li> <li>- Self-motivated and able to work independently and as a team</li> <li>- Able to provide current criminal record check and child abuse check at start of employment</li> </ul> <p>Assets:</p> <ul style="list-style-type: none"> <li>- Understanding of settlement challenges and barriers that exist for newcomer youth and their families, especially as relates to education</li> <li>- Understanding of the impact on poverty on children, youth and families</li> <li>- Additional languages other than English</li> <li>- Current First aid, CPR training and Non-Violent Crisis Intervention (NVCI)</li> </ul>
<b>OTHER DETAILS</b>	<p>Please note that we are open to applications from new graduates who may need to delay their start date to accommodate the completion of university requirements.</p>
<b>APPLICATION PROCESS</b>	<p>Send targeted resume Apply through your CC</p>
<b>APPLICATION DETAILS</b>	<p>Please, kindly send your targeted resume to your Career Coach</p>
<b>JD</b>	<p>Yelena Petrukhina</p>