

MANITOBA START JOB OPPORTUNITY BROADCAST (J.O.B.) ADVERTISEMENT

POSITION	PERSONAL SUPPORT WORKER
JOB NUMBER	3357
NUMBER OF POSITION/S	1
NOC CODE	6471
CLOSING DATE	2018-12-21
LOCATION	Fort Garry
ACCESSIBLE BY TRANSIT	No
HOURS PER WEEK	35
HOURLY WAGE RANGE	TBD
JOB TERMS	TBD
JOB DESCRIPTION	<p>Under the direction of the Team Leader/Program Manager, The Personal Support Worker will be responsible for supporting and maintaining a home-like environment for the individual(s). The Personal Support Worker will be responsible for maintaining and promoting physical care, menu planning and preparation, medication administration, day-to-day house management, record keeping, etc. The Personal Support Worker will support individuals by promoting their involvement with family, friends, advocates and the community to ensure that their comfort, safety, and health requirements are being met. The Personal Support Worker will also encourage individuals to develop individual skills, talents and abilities so that they may have maximum control over their own life.</p>
JOB DUTIES	<ul style="list-style-type: none"> - Develop and maintain positive and effective communications with the individual(s) and their families, management, co-workers and all others that are involved in the individual s care; - Complete the necessary records and documentation in accordance with Brandon support services and procedures, Residential care and licensing and department of Family Services and Labour requirements; - Maintain established logs (individual and communications log books, medical records, food intake forms, progress notes, evaluation of programs)on a daily basis and address any needs or concerns; - Read all meeting minutes, log entries, incident reports, and memos; - Prepare incident reports and ensure that they are submitted to the Team Leader (if no Team Leader appointed, submit to the Program Manager); - Attend and participate in all relevant meetings (i.e. staff meetings, house meetings, individual planning, PATH S ETC.) and identified training courses; - Abide by confidentiality parameters
QUALIFICATIONS, REQUIREMENTS & SKILLS	<p>Experience/knowledge of working with people with intellectual disabilities.</p> <ul style="list-style-type: none"> - Valid certification in emergency First Aid and CPR. - Clear Criminal Record Check with the Vulnerable Sector, Adult Abuse Registry Check and Child Abuse Registry Check (if applicable).

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QUALIFICATIONS, REQUIREMENTS & SKILLS	<ul style="list-style-type: none">- Minimum Grade Twelve education, preferably post secondary, Developmental Service Worker Certificate, or a combination of related education/experience.- Good communication skills (both verbal and oral), organizational skills, the ability to work effectively within a team environment, sound decision making abilities and the capacity to work with minimal supervision.
APPLICATION PROCESS	Send targeted resume Apply through your CC
APPLICATION DETAILS	Please kindly send your TARGETED resume to your CAREER COACH via e-mail. Please indicate the job number and the title in your application.
JD	Precious Babalola