

MANITOBA START JOB OPPORTUNITY BROADCAST (J.O.B.) ADVERTISEMENT

POSITION	GAS STATION ATTENDANT
JOB NUMBER	3129
NUMBER OF POSITION/S	TBD
NOC CODE	6621
CLOSING DATE	No Closing Date
LOCATION	Winnipeg, MB
ACCESSIBLE BY TRANSIT	Yes
HOURS PER WEEK	TBD
HOURLY WAGE RANGE	TBD
WAGE DETAILS	+ Bonuses
JOB TERMS	Full time
JOB DESCRIPTION	The Gas Station Attendants will be responsible for the sale of fuel and other automotive products, as well as all in-store merchandise, including tobacco products and dash and will be responsible for processing credit or debit card transactions as well as cash and fleet cards.
JOB DUTIES	<ul style="list-style-type: none"> - Refuel vehicles - Perform minor service and maintenance such as washing the windshield and checking oil if asked. - Receive payment from guest s - Ensure that restricted products (e.g. tobacco, rolling papers) are sold only to guest s that are of the required age by requesting appropriate identification - Perform minor property maintenance duties such as sweeping lot, scrubbing pads and cleaning of store and washrooms - Answer guest s questions - Provide accurate directions where possible - Compute and record totals of transactions. - Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change. - Be familiar with prices of goods and services, and tabulate bills using calculators, cash registers. - Greet guest s entering establishments. - Issue receipts or change due to customers. - Maintain clean and orderly islands. - Receive payment by cash, credit cards or automatic debits. - Resolve guest s complaints or provide Head office phone number. - Stock coolers, chips, bars, etc. - Change fuel prices on signage when required

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<p>QUALIFICATIONS, REQUIREMENTS & SKILLS</p>	<p>Expectations</p> <ul style="list-style-type: none"> - Strong customer service and troubleshooting skills - Customer service and/or retail experience preferred - Exceptional conflict resolution, negotiation, and objection handling skills - Highly flexible, with solid interpersonal skills that allow one to work effectively in a diverse working environment - Able to work with minimal supervision - Effective work habits - Excellent organizational skills - Able to effectively communicate both verbally and in writing - Able to work well under pressure - Strong attention to detail - Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times - Professional appearance and manners - Strong work ethic and positive team attitude <p>Work Conditions</p> <ul style="list-style-type: none"> - Manual dexterity required - Overtime as required - Lifting or moving up to 30lbs may be required - Will perform work both indoors and outdoors - Outdoor work may be performed in inclement weather, in a wide range of temperatures
<p>OTHER DETAILS</p>	<p>17 locations through-out Winnipeg.</p>
<p>APPLICATION PROCESS</p>	<p>Send targeted resume Apply through your CC</p>
<p>APPLICATION DETAILS</p>	<p>Please kindly send your TARGETED resume to your CAREER COACH via e-mail. Please indicate the job number and the title in your application.</p>
<p>JD</p>	<p>Norm Mayer</p>