

# Career Development Manitoba



Qualification Recognition, Alternative  
Careers, and Training Options

February 2023

# Career Development Manitoba

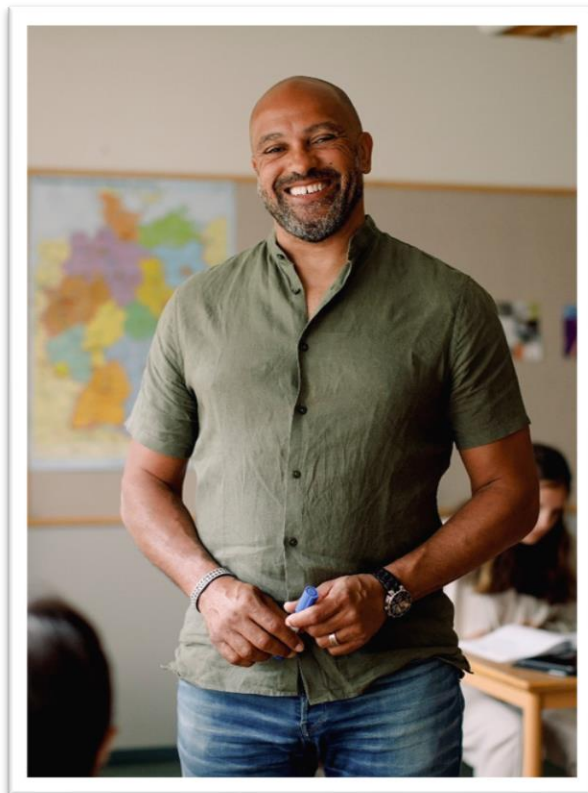


## What Roles do Teachers in Canada Perform?



# Secondary School Teachers

[NOC website](#)



## **Job Duties**

- Prepare courses following approved curriculum
- Teach students using lessons, discussions, audio-visual presentations and field trips
- Lead students in activities to promote their physical, mental and social development
- Prepare, administer, correct tests or homework
- Teach and evaluate students through distance or online courses
- May supervise teachers' aides and student teachers

## **Employment requirements**

- A bachelor's degree in education is required.
- Teachers of academic or vocational subjects require a bachelor's degree in education.
- A provincial teaching certificate is required
- Membership in a provincial association

## Elementary School & Kindergarten Teachers

### [NOC website](#)

#### Job Duties

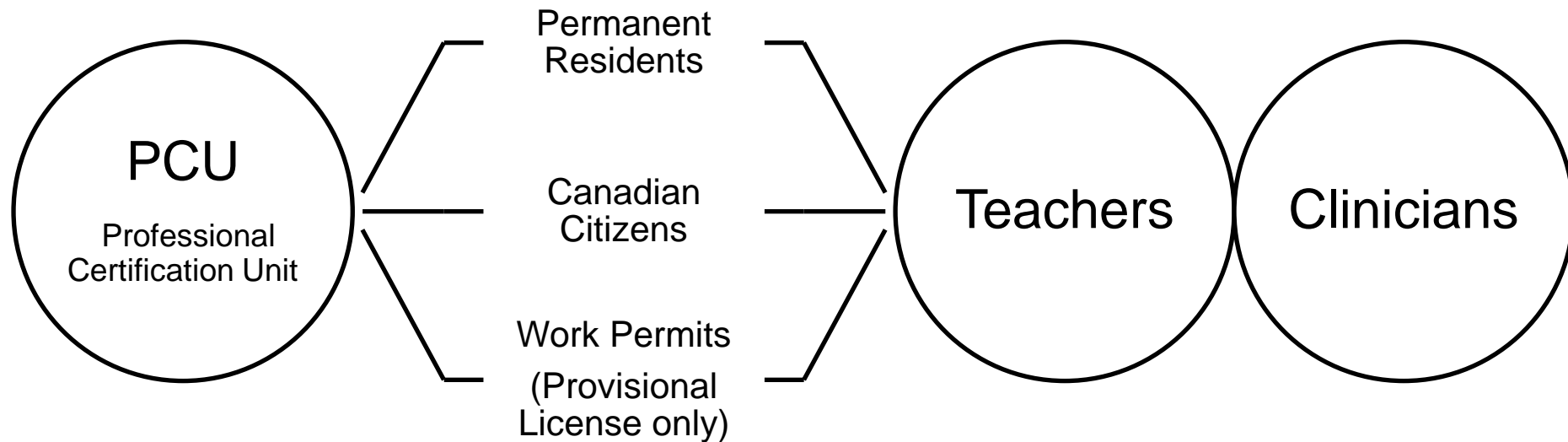
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- Lead students in activities to promote their physical, mental and social development
- Prepare, administer, correct tests or homework
- Teach and evaluate students through distance or online courses
- May supervise teachers' aides and student teachers

#### Employment requirements

- A bachelor's degree in education is required
- Additional training is required to specialize in special education or second language instruction
- A provincial teaching certificate is required Membership in a provincial association

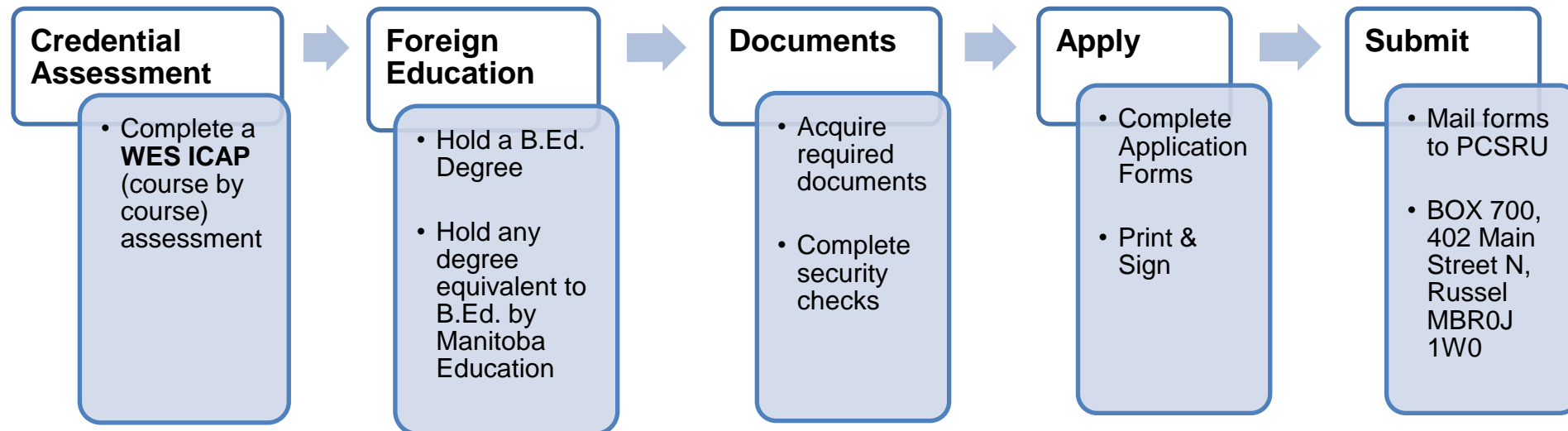


## The Manitoba Process



<https://www.edu.gov.mb.ca/k12/profcert/index.html>

## Requirements for (IETs)



## Licensing Contacts



**Contact Information**

P.O. Box 700  
402 Main Street N.  
Russell MB. R0J 1W0

Telephone

204-773-2998 or 1-800-667-2378 (toll free within Manitoba)

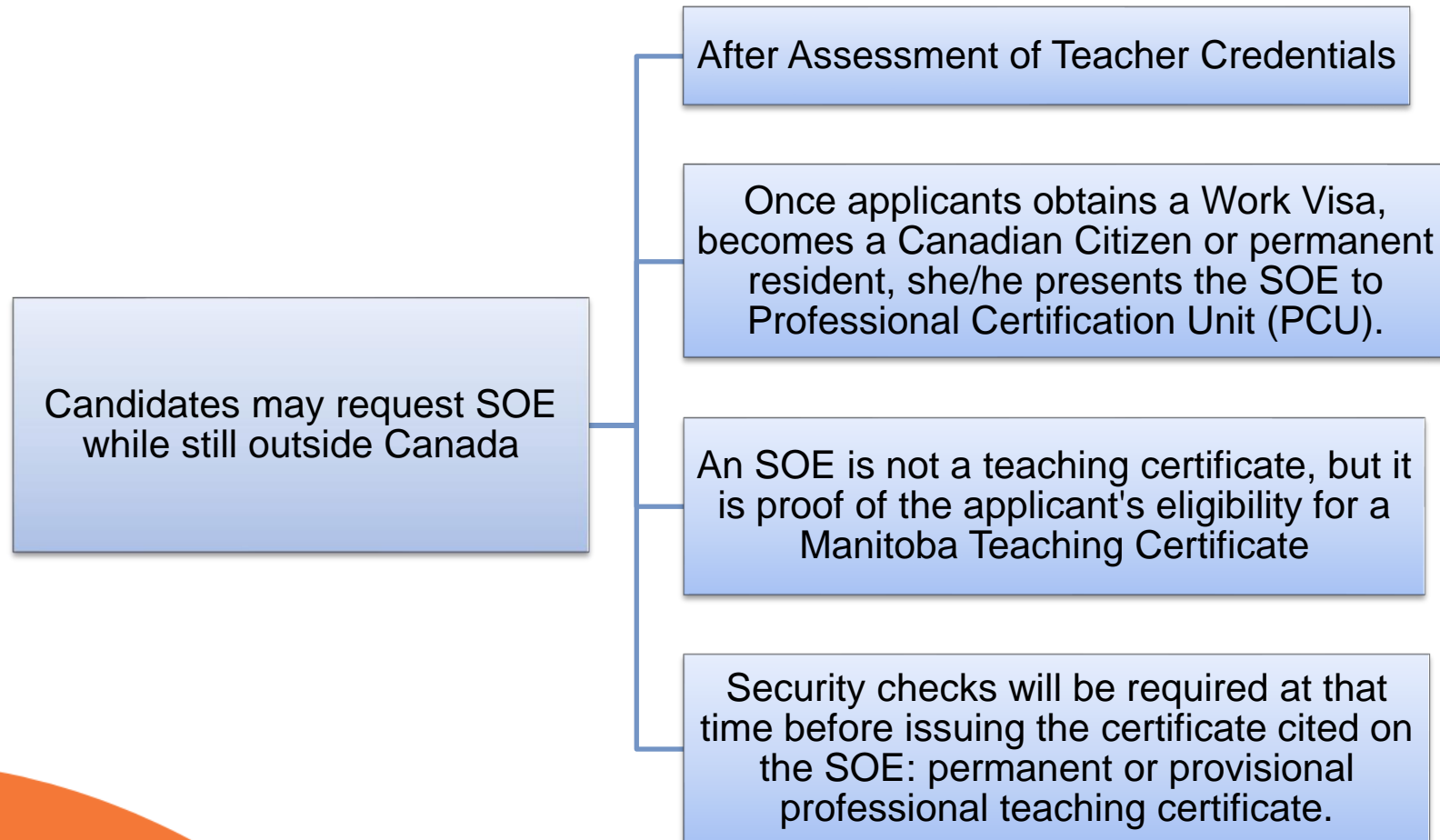
Fax: 1-204-773-2411

Email: Professional Certification Unit (certification@gov.mb.ca)

<https://www.edu.gov.mb.ca/k12/profcert/contact.html>



## Statement of Eligibility (SOE)



# Language Requirements

**Do you Speak English?**

*Parlez vous Français?*

No English language requirements for certification

English or French is required to teach in the school system

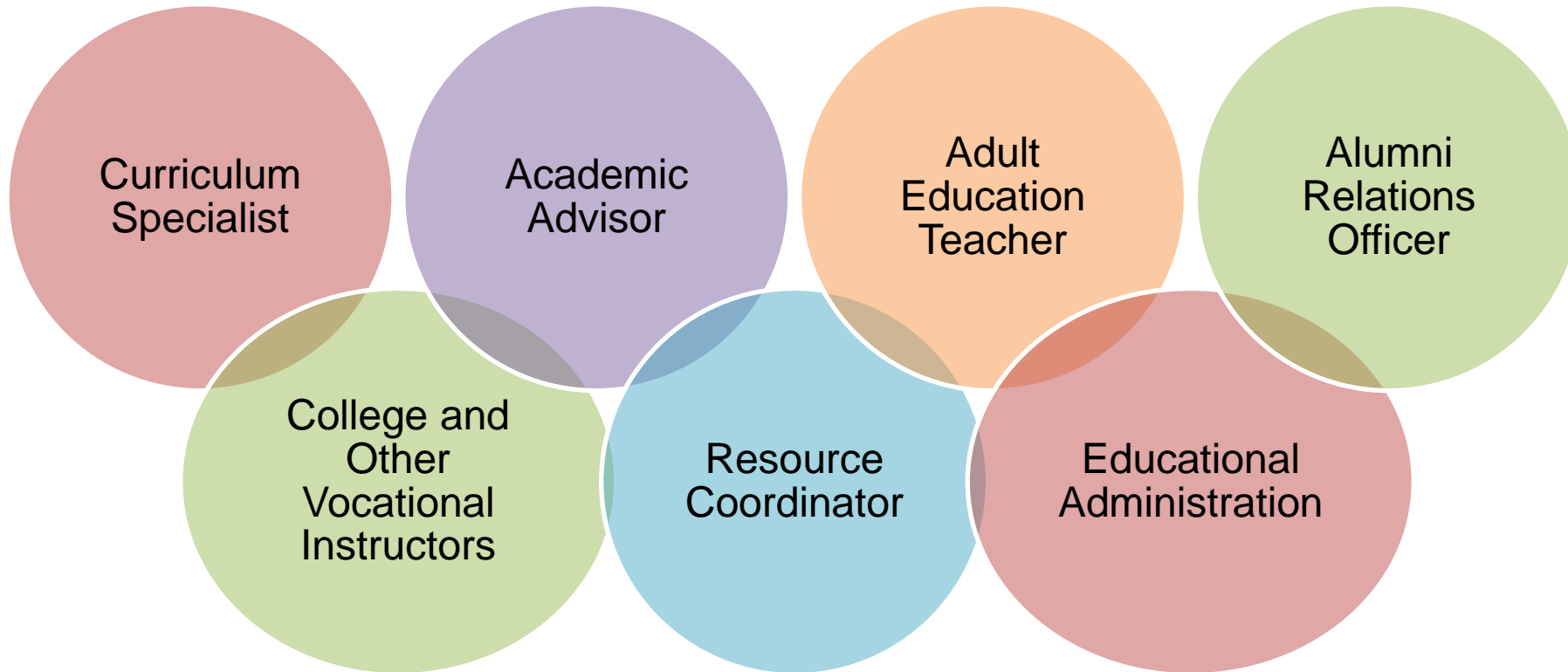
English or French proficiency improves chances of success



## Alternative Careers for Teachers

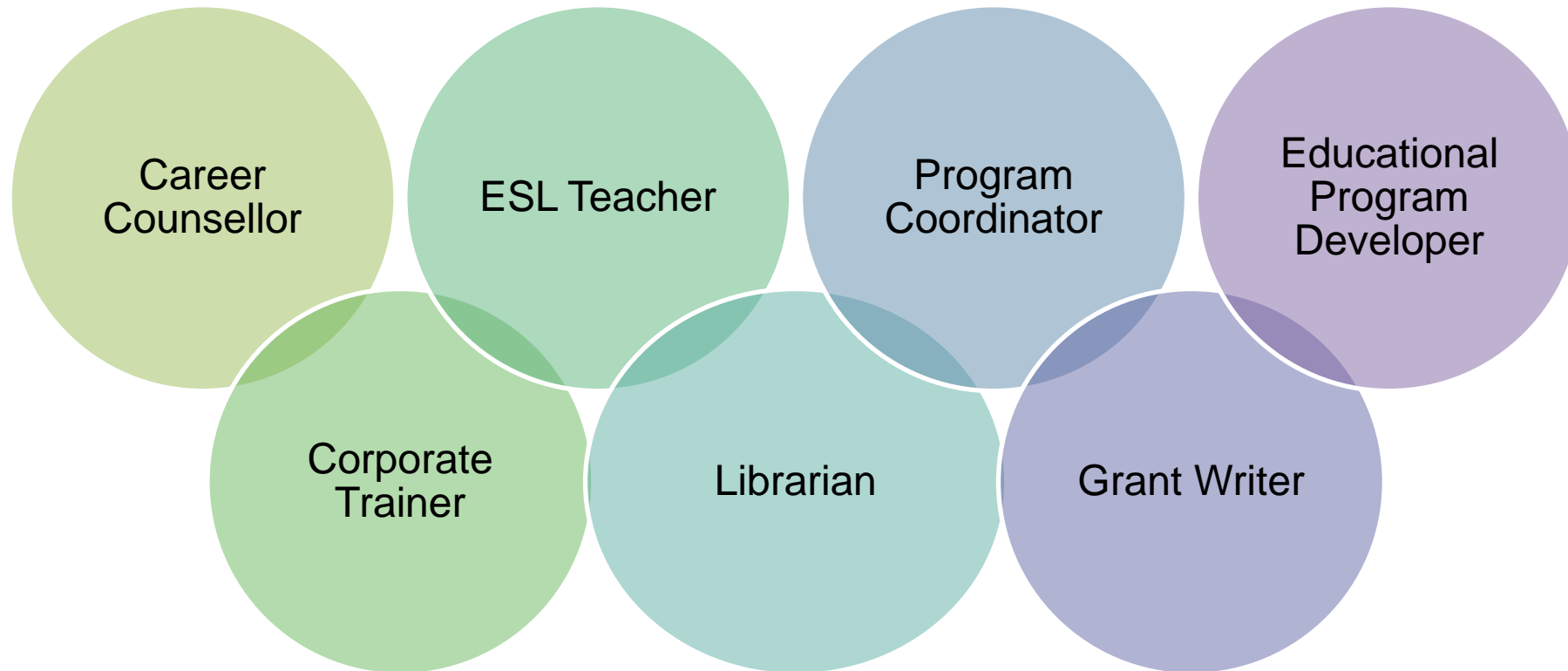


## Alternative Careers for Teachers



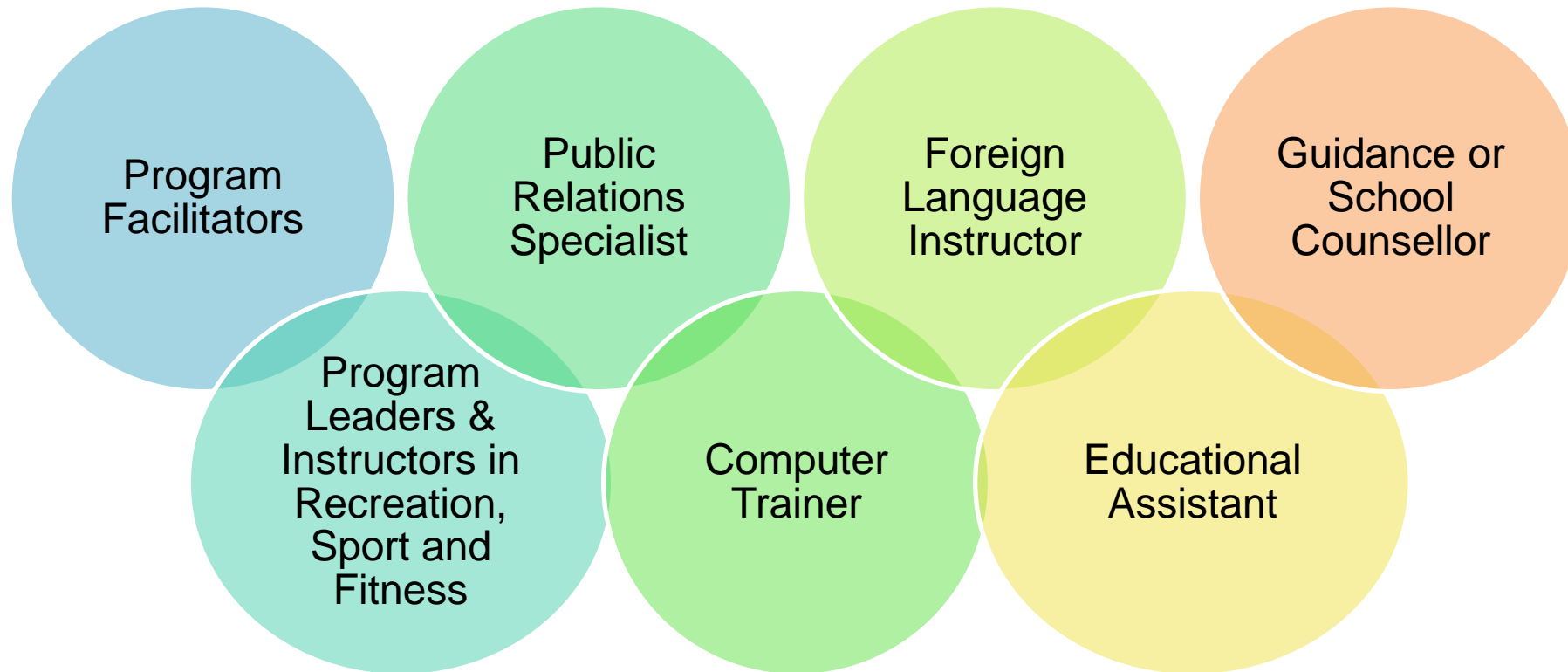
For more information visit [NOC website](#)

## Alternative Careers for Teachers



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## Additional Courses and Programs



Not required for licensing



Assets for employment within  
Manitoba school system

- Knowledge of MB K-12 curriculum
- Classroom management and technology skills

<https://www.edu.gov.mb.ca/k12/cur/>

## Training Options for IETs

- Immigrant Teacher Education Program (ITEP) - University of Winnipeg

### ESL PROGRAMS (ESL Teachers)

- English as an Additional Language Teacher Certificate Program- University of Winnipeg PACE
- Teaching English as a Second Language Certificate Program - University of Manitoba
- TESL Canada
- Teaching with Technology Webinars
- Tutela – an online community



## Training Options for IETs

### Facilitation and Coaching

- Practical Workshop Facilitation Skills Certificate  
Winnipeg Transition Centre
- Career and Employment Coach Certificate University of Winnipeg PACE
- Career/Employment Coach Certificate (CECC) Winnipeg Transition Centre

### Adult Education

- Certificate in Adult Education-  
Red River College
- Program Development for Adult Learners (PDAL)  
University of Manitoba
- Post-Baccalaureate Certificate in E-Learning-  
University of Manitoba
- Technical Vocational Teacher Education -  
Red River College

## Training Options for IETs

### Educational Assistants

- Educational Assistant Certificate – Red River College
- Educational Assistant Diploma – University of Winnipeg PACE
- Educational Assistant Internship program – JobWorks

### Library Studies

- Library and Information Technology (2 years diploma) - Red River College
- Library certificate training program – Red River College

## Career Planning Can Help You

Enter the workforce

Plan for education

Deal with changing workplace demands

Anticipate trends or changes

Upgrade or maintain your skills

Develop skills for managing your career

## Reflecting on Barriers and Strengths





## Setting Short and Long-term Goals

**Set SMART Goals**  
What? When?  
How?

**How much time**  
do you have  
to complete  
each step?

**What resources**  
might you need?

## Career and Education Plan

Name and Client ID: Tom Jones (12345)

### Short Term Goal 1

Educational Assistant

### Short Term Goal 2

Child Care Assistant

### Long Term Goal

Elementary School Teacher

#### Achieving and Maintaining Long-Term Employment

- Maintaining long term employment and Career Management – An ongoing process:
  - a. Continuous learning – develop new skills or refine existing skills
  - b. Professional development – take courses, attend workshops, read, network, volunteer
  - c. Balancing work and life – reflect on values, priorities and life circumstance
- Other: Attend qualifications recognition & networking events at Manitoba Start

#### Researching Post Secondary Training

- Research education and training options Date: May 28, 2021
- Identify post-secondary institution Date: May 28, 2021
- Verify admissions requirements Date: May 28, 2021
- Research funding options (Employment MB, SEED Recognition Counts, Student Aid, etc.) Date: May 28, 2021
- Other: Date:

#### Qualification Recognition

- Research your regulated profession or trade Date: Jun 11, 2021
- Contact regulatory body Date: Jun 11, 2021
- Identify necessary requirements (language level, transcript, syllabus, etc.) Date: Jun 11, 2021
- Research Funding Options (Immigrant Access fund, Employment MB, SEED Recognition Counts, MB Student Aid, bursaries, financial institutions, etc.). Date: Jun 11, 2021
- Other: Attend SEED Winnipeg Webinar, register with my career coach Date: Jun 18, 2021

#### Skill Development

- Research job specific training (First Aid/CPR, fork lift, security guard license, etc.) Date: May 3, 2021
- Complete ASSESS assessments sent by facilitator/coach; consider computer training Date: May 3, 2021
- Consider volunteering (visit [www.volunteermanitoba.ca](http://www.volunteermanitoba.ca)) Date: May 3, 2021
- Language assessment at WELARC Date: May 10, 2021
- Obtain Driver's license Date: May 28, 2021
- Other: Complete 40-Hours Childcare Assistant Training Date: May 10, 2021

#### Job Search Preparation

- Complete Career Development Workshop at Manitoba Start Date: Apr 30, 2021
  - Finalize marketing materials (resume, cover letter, references) Date: May 7, 2021
  - Apply for Security Clearance Checks (criminal record check, child abuse registry, adult abuse registry, immunizations record) Date: May 3, 2021
  - Other: Date: May 3, 2021
- Start preparing a list of child care centers to apply after finalizing resume and cover letter with my career coach

# Thank you!

If you require additional information about qualification recognition, please contact your Career Coach.

If you are not currently a Manitoba Start client, register with us:

- Call front desk at 204-944-8833
- Visit in person
- Complete our online [registration form](#) to receive career development support.

Good luck with your career planning and work search!