

# Career Development Manitoba

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Qualification Recognition, Alternative  
Careers, and Training Guides

April 2023

# Career Development Manitoba





## What Roles do Lawyers in Canada Perform?

## Lawyers

[NOC website](#)



### **Job Duties**

- Lawyers represent and advise clients during legal proceedings like trials or negotiations ensuring clients know their legal rights and responsibilities.
- Advise clients of their legal rights and responsibilities
- Represent clients in court and in legal negotiations
- Research regulations or previous case laws and draw up legal documents, such as wills and contracts
- May act as mediator, conciliator or arbitrator
- May act as executor, trustee or guardian in estate and family law matters.

### **Employment requirements**

- Completion of a bachelor's degree from a recognized law school and successful completion of the bar examination and a period of articling are required.
- Licensing by the provincial or territorial law society is required.

## Internationally-educated Lawyers



To practise law in Manitoba you must be a member of the Law Society of Manitoba.

*The LSM is reviewing admission criteria for articling students.*

Applicants going through the National Committee on Accreditation process should be aware they will be required to obtain a Certificate of Qualification before they can article in Manitoba.

## Practicing Law in Manitoba

### **STEP 1:** Certificate of Qualification (National Committee on Accreditation)

- Internationally trained applicants must obtain a Certificate of Qualification from the National Committee on Accreditation verifying their academic training and experience is equivalent to Canadian standards.

### Required Steps

a) Submit Application for Assessment of Legal Credentials to NCA

b) Submit required documentation

c) Remit assessment fee (\$350.00)

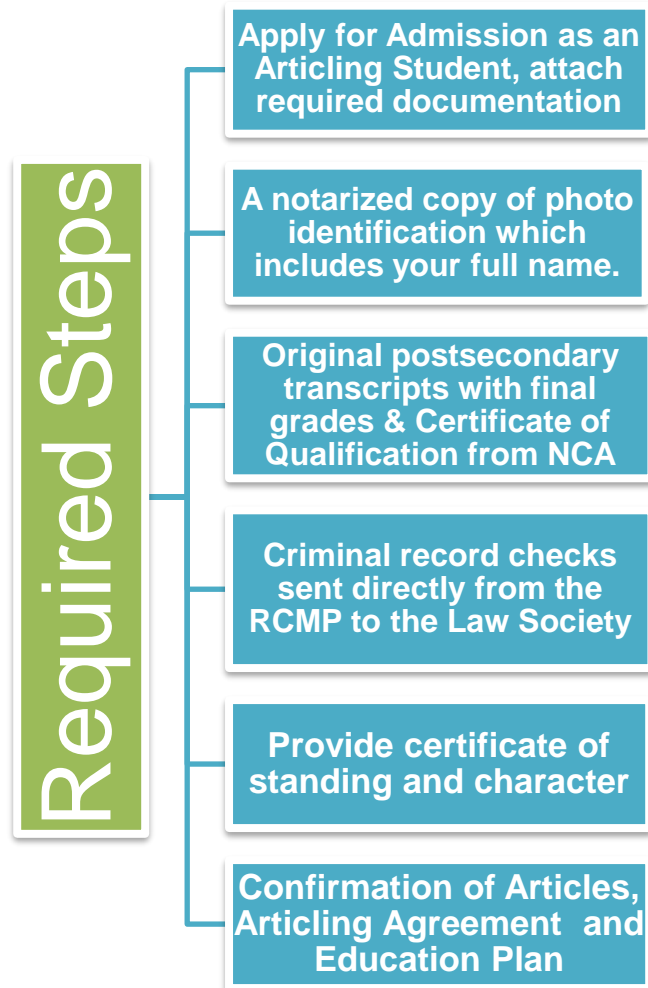
d) The assessment process will be completed in approximately 6 – 8 weeks



## Practicing Law in Manitoba

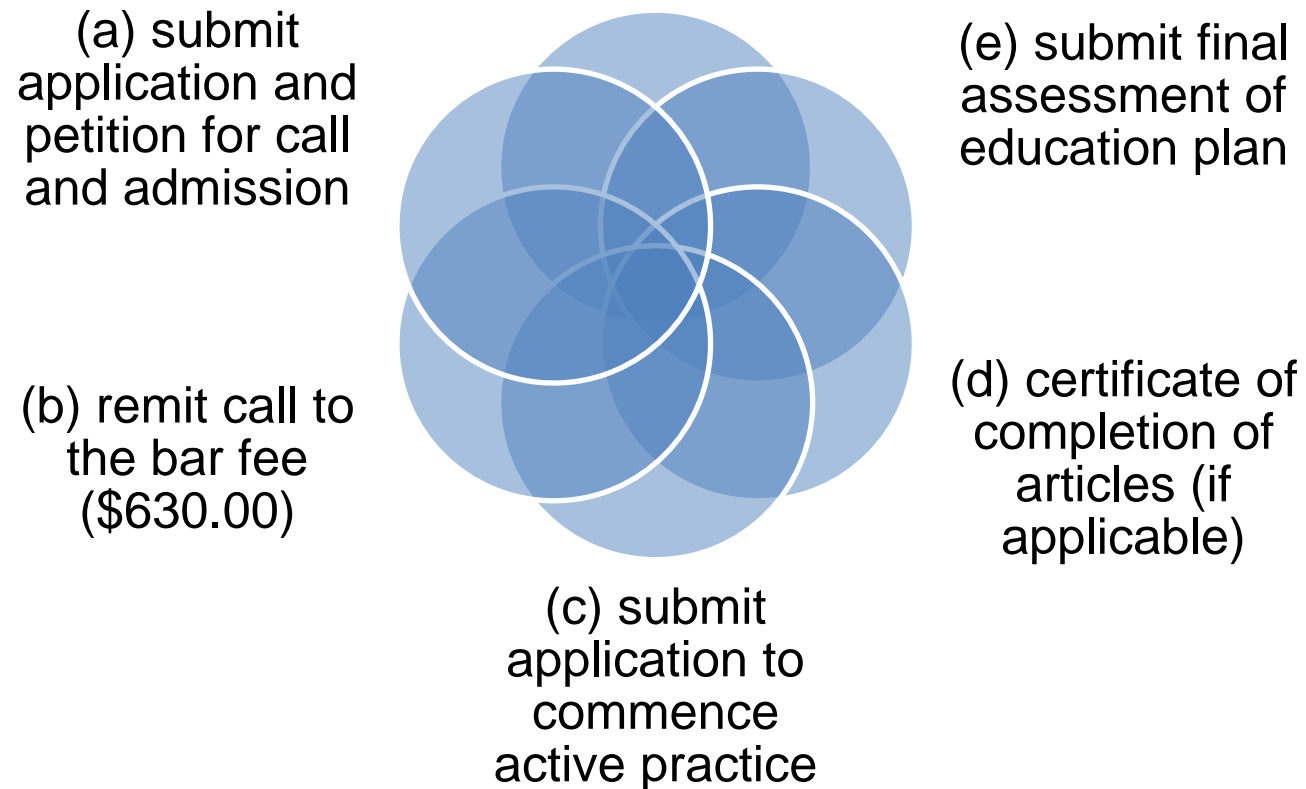
### STEP 2: Articling and PREP

- Complete 52 weeks of articling with a Manitoba lawyer and Practice Readiness Education Program.
- To article, you must be a person of good character and fit to practise law, you must have a Certificate of Qualification and you will need to find a Manitoba lawyer who can act as your principal (supervisor) for 52 weeks.



## Practicing Law in Manitoba

### STEP 3: Admission and Call To Bar





## Practicing as Foreign Legal Consultants

In order to practise as a foreign legal consultant, you will need to submit:

- An application for a permit to act as a foreign legal consultant
- A certificate of good standing or other documentation from your home jurisdiction showing that you are a member in good standing
- Evidence of your length of practise in your home jurisdiction
- Two certificates of good character
- An undertaking to submit to the jurisdiction of The Law Society of Manitoba and to comply with The Legal Profession Act , Law Society Rules and the Code of Professional Conduct.
- Evidence of professional liability insurance
- Evidence of defalcation compensation coverage.
- Application fee

## Professional Certification Contacts



### **Law Society of Manitoba**

204-942-5571

**Toll Free:**

1-855-942-5571

### **Richard Porcher**

Director of Admissions and  
Memberships

200 – 260 St. Mary Ave.

Winnipeg, MB. R3C 0M6

Email: [rporcher@lawsociety.mb.ca](mailto:rporcher@lawsociety.mb.ca)



Online <https://lawsociety.mb.ca/>

# Language Requirements

**Do you Speak English?**

***Parlez vous Français?***

No English language  
requirements for  
certification

English or French is  
required to practice law  
in Manitoba

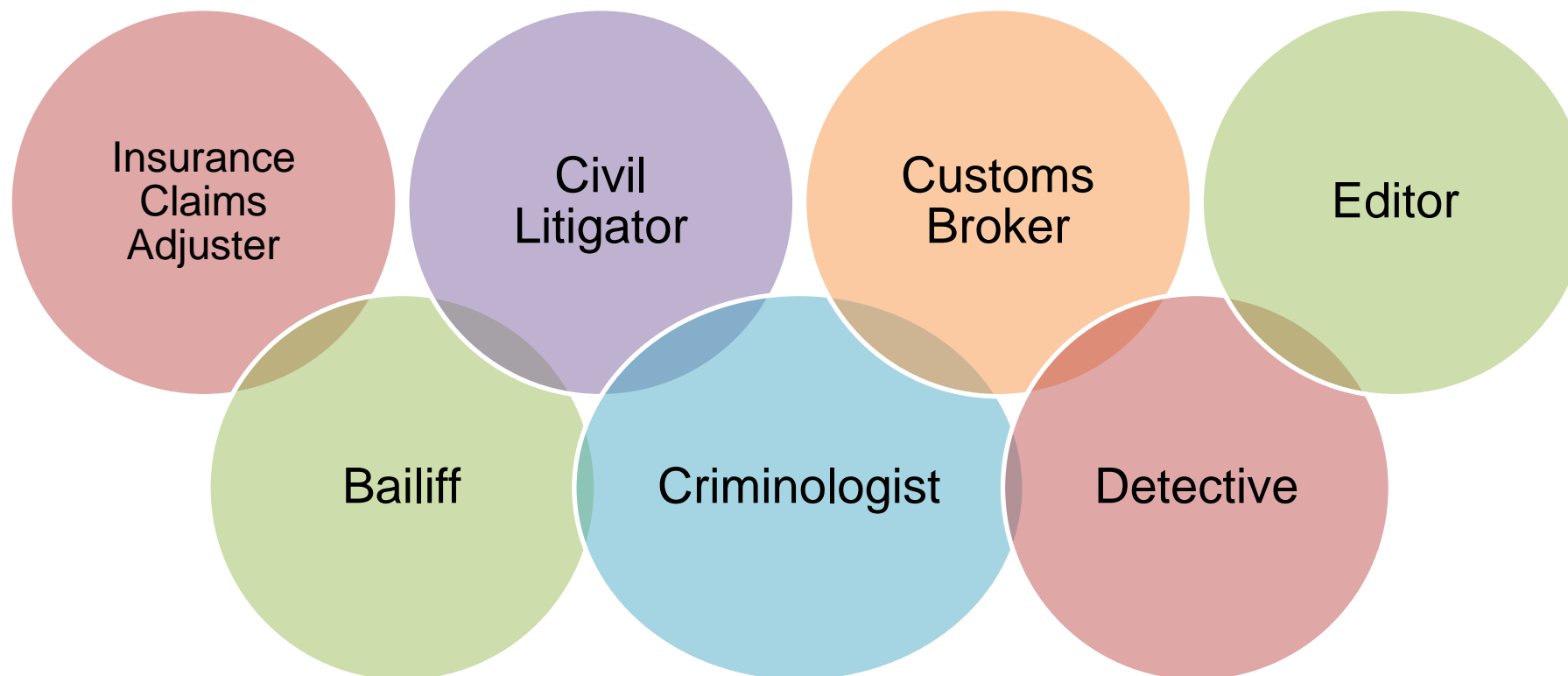
English or French  
proficiency improves  
chances of success



## Alternative Careers for Lawyers

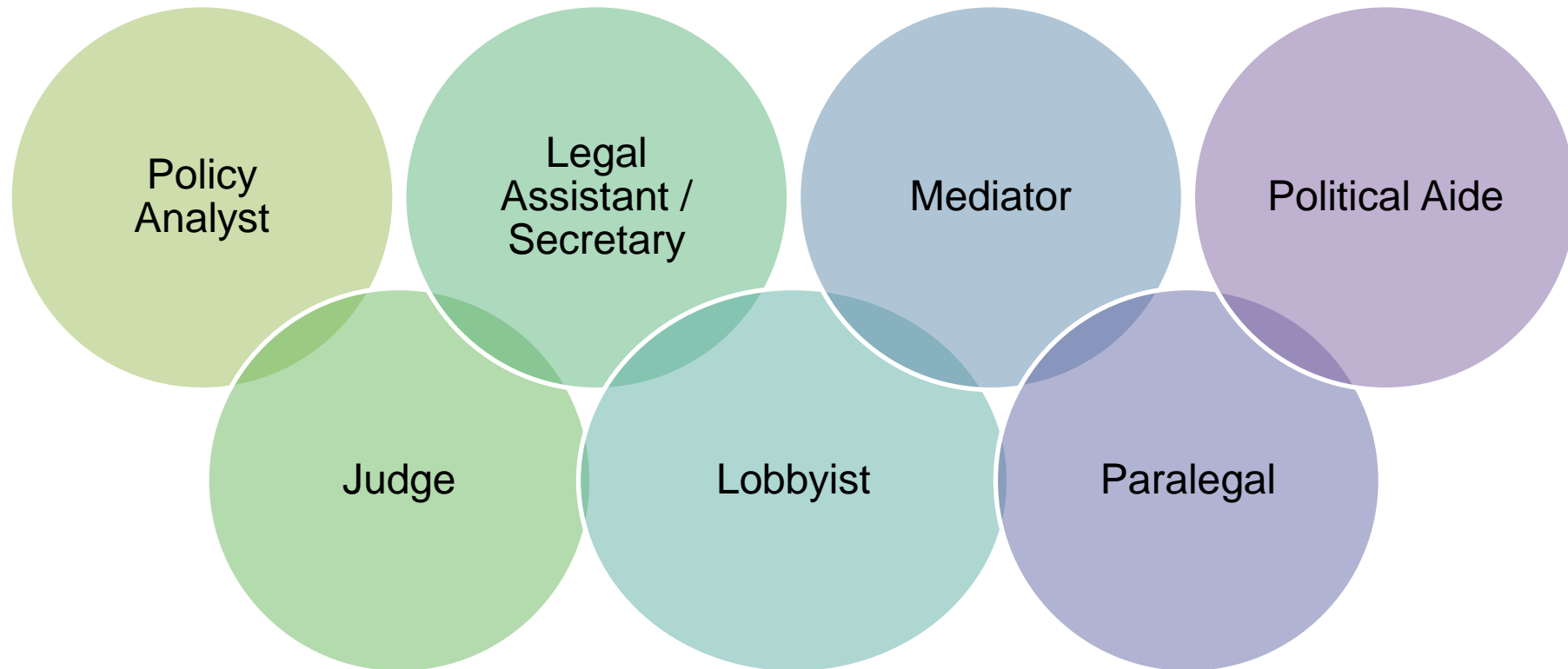


## Alternative Careers for Lawyers



For more information visit [NOC website](#)

## Alternative Careers for Lawyers



For more information visit [NOC website](#)



## Training Options for Lawyers

- Teaching for Learning in Applied Education, Red River College Polytech
  - Certificate in Program Development for Adult Learners (PDAL), University of Manitoba
  - Joint Master of Public Administration, University of Manitoba
- Professional in Business Analysis, Project Management Institute
  - Certificate in Business Analysis, University of Manitoba (Extended Education)
  - Project Management Certificate, Red River College Polytech

# Training Options for Lawyers

- Public Sector Management Certificate, University of Manitoba (Extended Education)
  - Human Resource Management Diploma, University of Winnipeg
  - Legal Assistant Certificate, Red River College Polytech
- Conflict Resolution Studies Program (CRS), University of Winnipeg (Collaborative program with Menno Simons College)
  - Justice and Public Safety Certificate, Red River College Polytech

## Career Planning Can Help You

Enter the workforce

Plan for education

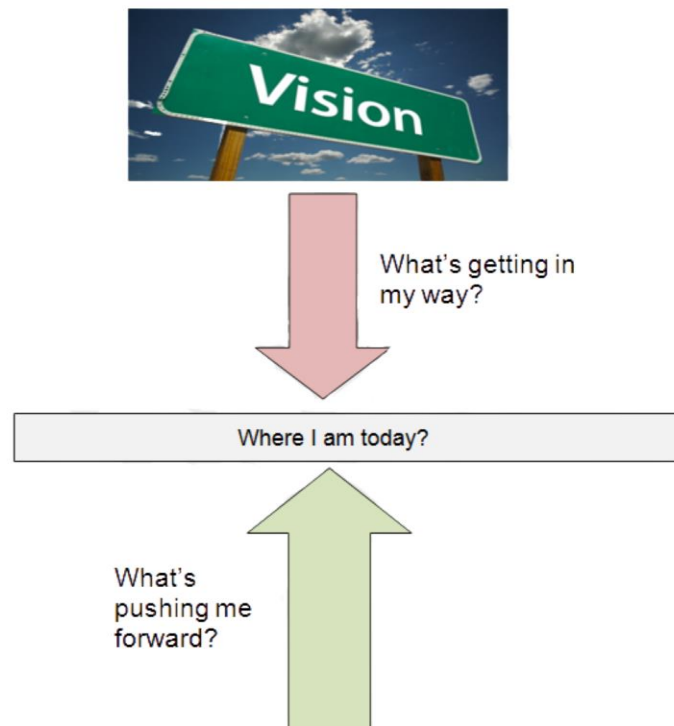
Deal with changing workplace demands

Anticipate trends or changes

Upgrade or maintain your skills

Develop skills for managing your career

## Reflecting on Barriers and Strengths



## Setting Short and Long-term Goals

**Set SMART Goals**  
What? When? How?

**How much time do  
you have  
to complete  
each step?**

**What resources  
might you need?  
Who can help?**

## Career and Education Plan

Name and Client ID: Jack Baur (12345)

### Short Term Goal 1

Legal Assistant

### Short Term Goal 2

Public Policy Analyst

### Long Term Goal

Lawyer

#### Achieving and Maintaining Long-Term Employment

- Maintaining long term employment and Career Management – An ongoing process:
  - a. Continuous learning – develop new skills or refine existing skills
  - b. Professional development – take courses, attend workshops, read, network, volunteer
  - c. Balancing work and life – reflect on values, priorities and life circumstance
- Other: Attend qualifications recognition & networking events at Manitoba Start

#### Researching Post Secondary Training

- Research education and training options Date: May 28, 2021
- Identify post-secondary institution Date: May 28, 2021
- Verify admissions requirements Date: May 28, 2021
- Research funding options (Employment MB, SEED Recognition Counts, Student Aid, etc.) Date: May 28, 2021
- Other: Connect with the LSM and NCA for regulatory information Date:

#### Qualification Recognition

- Research your regulated profession or trade Date: Jun 11, 2021
- Contact regulatory body Date: Jun 11, 2021
- Identify necessary requirements (language level, transcript, syllabus, etc.) Date: Jun 11, 2021
- Research Funding Options (Immigrant Access fund, Employment MB, SEED Recognition Counts, MB Student Aid, bursaries, financial institutions, etc.). Date: Jun 11, 2021
- Other: Attend SEED Winnipeg Webinar, register on Manitoba Start website Date: Jun 18, 2021

#### Skill Development

- Research job specific training (First Aid/CPR, fork lift, security guard license, etc.) Date: May 3, 2021
- Complete ASSESS assessments sent by facilitator/coach; consider computer training Date: May 3, 2021
- Consider volunteering (visit [www.volunteermanitoba.ca](http://www.volunteermanitoba.ca)) Date: May 3, 2021
- Language assessment at WELARC Date: May 10, 2021
- Obtain Driver's license Date: May 28, 2021
- Other: Research/find Legal Assistant volunteer opportunities Date: May 10, 2021

#### Job Search Preparation

- Complete Career Development Workshop at Manitoba Start Date: Apr 30, 2021
  - Finalize marketing materials (resume, cover letter, references) Date: May 7, 2021
  - Apply for Security Clearance Checks (criminal record check, child abuse registry, adult abuse registry, immunizations record) Date: May 3, 2021
  - Other: Date: May 3, 2021
- Prepare a list of legal firms and government agencies to apply after finalizing resume and cover letter with my career coach



# Thank you!

If you require additional information about qualification recognition, please contact your Career Coach.

If you are not currently a Manitoba Start client, register with us:

- Call front desk at 204-944-8833
- Visit in person
- Complete our online [registration form](#) to receive career development support.

Good luck with your career planning and work search!